

SUTTON-ON-TRENT PARISH COUNCIL

Parish Council Meeting on Tuesday 12th May 2020 at 7.30 pm

This will be a virtual meeting conducted via Zoom.

Any resident wishing to join the meeting must request an invitation from the Clerk by email

AGENDA

- 200501 Apologies for absence
Open Forum (10 minutes maximum)
- 200502 Declarations of Interest
- 200503 Approval of minutes from the meeting held on Tuesday 10th March 2020
- 200504 Matters arising from the minutes not covered elsewhere on the agenda
- a) Ratification of decisions taken during the Coronavirus (Covid-19) Period
 - i) Authorisation for the Sutton on Trent Buddy Scheme to be managed on behalf of the Council by a team of four with volunteers as required
 - b) Doctors car park
 - c) Allotments
 - d) Gateway signs
 - e) Lamppost Poppies – installed for V E Day
- 200505 To receive reports from County and District Councillor
- 200506 Planning
- a) Ratification of decisions taken during the Coronavirus (Covid-19) Period
 - i) 20/00445/FUL – application for a new village hall at Strawberry Fields: Supported
 - ii) 20/00460/FUL – single storey extension at 26 Main Street: Supported
 - b) New applications: None
 - c) Decisions from Newark & Sherwood (for information only): None
 - 20/00178/TWCA – permission granted for tree work at 8 Grassthorpe Road
 - 20/00207/TWCA – permission granted for tree work at 7 Palmer Road
 - 20/00196/FUL – application for new front porch at 19A Main Street : Approved
- 200507 Financial
- a) To record receipts received since 23rd March (Coronavirus (Covid-19) Lockdown commenced)
 - i) Pygott & Crone for gaits rental through 2020 at £138.59
 - ii) NCC County Councillor Divisional Fund for Sutton Buddy Scheme at £1,000
 - iii) M A Mills Funeral Director for cemetery memorial at £67
 - iv) NSDC for CIL payments at £47,201.64
 - v) NCC Community Fund for Sutton Buddy Scheme at £1,000
 - vi) NSDC first precept payment for 2020/21 at £12,710.50
 - b) To ratify payments made since 23rd March (Coronavirus (Covid-19) Lockdown commenced)
 - i) EON for electricity to the defibrillator on Main Street at £55.07 incl Vat
 - ii) F Allen Landscape for March grass cutting at £1,224 incl Vat
 - iii) Community Heartbeat Trust for 2017 invoice not paid at £45.60 incl Vat
 - c) To agree payments:
 - i) Chairman Allowance at £360 (budgeted)
 - ii) F Allen Landscapes – April grass cutting at £1,080 plus Vat
 - d) To accept Year End Accounts and Annual Return 2019/20
- 200508 Policies
- To agree and adopt the following policies
- i) Financial Regulations and Standing Orders
 - ii) Communications & Social Media Policy as drafted and previously circulated
- 200509 Reports
- a) Playing Field – remains closed to public
 - b) Cemetery
 - i) agree and adopt Cemetery Regulations as drafted
 - c) Highways
 - d) Public Footpaths
 - e) Churchyard
 - f) Nurseries Hall – Project Update
 - g) Sports Club
 - h) Library Support Group
 - i) Any other reports
- 200510 Correspondence received in addition to that circulated since March meeting
- 200511 Other items not on the agenda
- Open Forum (10 minutes maximum)

Next Meeting will be on Tuesday 9th June at 7.30pm. To be confirmed if this will be a virtual meeting.

Date: 6th May 2020

Signed : *Sandra Akerman*

SUTTON-ON-TRENT PARISH COUNCIL

Parish Council Meeting on Tuesday 9th June 2020 at 7.30 pm

This will be a virtual meeting conducted via Zoom

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AGENDA

- 200601 Apologies for absence
Open Forum (10 minutes maximum)
- 200602 Declarations of Interest
- 200603 Approval of minutes from the meeting held on Tuesday 12th May 2020
- 200604 Matters arising from the minutes not covered elsewhere on the agenda
- 200605 To receive reports from County and District Councillor
- 200606 Planning
- a) New applications: None
 - b) Decisions from Newark & Sherwood (for information only): None
20.00714.TWCA – permission for work on trees at Lonsdale House, Main Street
- 200607 Financial
- a) To record receipts
 - i) Allotment Tenants Annual Rentals totalling £30
 - b) To agree payments:
 - i) Trent Valley IDB for drainage rates at £7.73 no Vat
 - ii) Freddie Allen for grass cutting through May (incl churchyard hedge cutting) at £855 plus Vat
 - iii) Clerk expenses for March to June at £147.72
- 200608 Policies
- To agree and adopt the following policies
- Risk Assessment – revised
- 200609 Reports
- a) Playing Field
 - b) Cemetery
 - c) Highways
 - i) Updated Issues Log (attached)
 - ii) Meeting with Severn Trent Water
 - d) Public Footpaths
 - e) Churchyard
 - i) Repairs to wall pillar
 - f) Nurseries Hall
 - i) Letter of Understanding with Sports Club
 - g) Sports Club
 - h) Library Support Group
 - i) Any other reports
- 200610 Correspondence received
- NSDC providing details on Newark Town Deal survey – circulated to councillors and posted to website
- 200611 Other items not on the agenda
- Open Forum (10 minutes maximum)

Next Meeting will be on Tuesday 14th July at 7.30pm. This will be a virtual meeting with joining details issued on the day. Residents wishing to attend should request an invitation from the Clerk by email.

Date: 3rd June 2020

Signed : *Sandra Akerman*

SUTTON-ON-TRENT PARISH COUNCIL

Parish Council Meeting on Tuesday 14th July 2020 at 7.30 pm

This will be a virtual meeting conducted via Zoom

Any resident wishing to join the meeting must request an invitation from the Clerk by email

AGENDA

200701 Apologies for absence

Open Forum (10 minutes maximum)

200702 Declarations of Interest

200703 Approval of minutes from the meeting held on Tuesday 9th June 2020

200704 Matters arising from the minutes not covered elsewhere on the agenda

- a) Replacement sign for playing field
- b) Replacement bench at the Co-op
- c) Updates on Rights of Way and Highways issues raised at last meeting
 - i) FP6/FP27 Footbridge upgrade
 - ii) Request for dropped kerb at Nursery Lane at end
 - iii) Overhanging vegetation & brambles on Old Great North Road
 - iv) Post Code error for Strawberry Fields

200705 To receive reports from County and District Councillor

200706 Planning

- a) New applications:
 - i) 20/01080/FUL Replacement biomass boiler and 13.5m tall chimney at Mercia Garden Products Ltd, Old Great North Road
 - ii) 20/01192/FUL Removal of existing outbuildings and erect a single storey rear extension, porch, bay window and garage at Lynwood, Great North Road
- b) Decisions from Newark & Sherwood (for information only): None
- c) Other Planning:
 - i) Extended working hours at Nurseries Site

200707 Financial

- a) To record receipts: None
- b) To agree payments: F Allen Landscapes for grass cutting through June at £720 plus Vat

200708 To discuss and agree arrangements for future meetings after August

200709 Reports

- a) Playing Field
 - i) To consider replacing some/all of the fencing
 - ii) Re-opening to the public
- b) Cemetery
- c) Highways
 - i) Resident concerns regarding speeding
 - ii) Resident comment regarding verges and hedge along Palmer Road
- d) Public Footpaths
- e) Churchyard
- f) Nurseries Hall
 - ii) Letter of Understanding with Sports Club
- g) Sports Club
- h) Library Support Group
- i) Any other reports

200710 Correspondence received

- i) Environment Agency Newsletter on J G Pears – posted to website
- ii) Police & Crime Commissioner June Newsletter 'The Beat' – posted to the website
- iii) NALC consultation on a new model Code of Conduct
- iv) NALC latest updates and government guidelines
- v) NSDC Consultation on Planning Enforcement Plan
- vi) Newark News Journal – new free monthly newspaper

200711 Other items not on the agenda

Open Forum (10 minutes maximum)

Next Meeting will be on Tuesday 8th September at 7.30pm. This will be a virtual meeting held via Zoom. Any residents wishing to attend should request an invitation from the Clerk by email.

Date: 8th July 2020

Signed : *Sandra Akerman*