

## **SUTTON-ON-TRENT PARISH COUNCIL**

**Minutes of the Annual Meeting of the Parish Council held at the Methodist Community Centre  
on Tuesday, 10<sup>th</sup> May 2022 at 7.30 pm.**

**Present:** Councillor S Hadley  
Councillor P Hibberd (Chair)  
Councillor I Hutchinson  
Councillor R Jones  
Councillor J Keeton  
Councillor B Kelly  
Councillor P Marshall  
Councillor S Sloan  
Councillor Mrs K Walker

**In Attendance** 15 members of the public together with District Councillor Mrs Michael and County Councillor Laughton

The Chair noted the number of members of the public who were in attendance due to the Planning Application at Agenda Item 7.1. The Chair advised that this item would be moved up for consideration after the election of Chair and Vice-Chair had been completed.

**22/001 To receive and approve apologies for absence.**

Apologies were received and accepted from Councillor B Blanchard and P Curtis

**22/002 To elect Officers of the Council**

The Clerk called for nominations for the Chair to serve for the Civic Year 2022-23. Councillor Keeton proposed Councillor Hibberd, seconded by Councillor Hadley.

This was unanimously AGREED. Councillor Hibberd thanked Members for their support and confidence and signed the Declaration of Acceptance of Office.

The Chair called for nominations for Vice-Chair to service for the Civic Year 2022-23. Councillor Marshall proposed Councillor Keeton, seconded by Councillor Hutchinson.

This was unanimously AGREED.

Councillor Keeton thanked Members and signed the Declaration of Acceptance of Office.

The Chair advised that the remaining Councillor representatives would be allocated after consideration of the Planning Application on Carlton Lane.

**22/003 County Councillor Report**

Due to Cllr Laughton's time constraints, the Chair brought forward agenda item 7.

Councillor Laughton had no further issues to report, other than those raised in the Annual Parish Meeting.

Councillor Marshall asked that the condition of repairs on Main Street and Palmer Road be investigated as they were not fit for purpose. The condition of Crow Park Avenue was also a concern.

The Chair thanked Cllr Laughton for his attendance and reconvened the meeting at 7.38pm.

**22/004 Planning  
Application**

**21/02565/OUTM – Land Off Carlton Lane, Sutton-on-Trent - Construction of up to 21 No. Eco entry-level affordable dwellings.**

The Chair referred to the outline application that had been submitted for 21 dwellings on Land Off Carlton Lane. The Parish Council were aware of the number of comments on the District Council's planning portal and recognised the strength of feeling against the application by

residents. Standing Orders were suspended at 7.40pm to allow residents present to give their views and concerns, which are summarised below:

1. concerns over flooding as the field had flooded twice over the last 6.5 years. If the land was developed, the water would have to go somewhere as it comes up through the land so would have a detrimental impact on adjacent properties
2. Carlton Lane was used as a community recreational space and provided a safe area for walkers, cyclists and pedestrians as it was a 'No Through Road'
3. The entrance to the Lane cannot be widened, and the Lane would not cope with the additional traffic caused by a development, or any construction traffic. There is no safe way to access the site.
4. The area already suffers with commercial traffic using the lane to try and access through to Carlton-on-Trent due to satnav not recognising the footbridge. Damage has been caused to residential properties by vehicles trying to turn round.
5. No sequential test with the application, so fails on that
6. Within site of the Conservation Area so if must be refused if the application could harm a heritage asset, unless the public benefit outweigh that harm
7. Given its location, the site was out in the countryside

The Chair thanked everyone for their input and comments and reconvened the meeting at 7.55pm.

After discussion it was proposed by Councillor Keeton, seconded by Councillor Jones, and AGREED that objection be raised to the application, on the following grounds:

1. flooding and flood risk
2. highways, as no safe way to access and conflict with pedestrians, etc
3. impact on Conservation Area and negative impact and harm
4. outside of village envelope and in an area of low density development that proposed outline plan doesn't align with.

Councillor Keeton would liaise with the Clerk in working up a full objection to submit to the District Council.

**22/005**      **To receive and note any declarations of interest**  
There were none made.

**22/006**      **Public 10 Minute Forum**  
The Chair suspended the meeting at 8pm to allow for the public session.

A resident referred to the poor condition of the footpath on Crow Park Avenue, through to Old Great North Road.

Councillor Keeton asked everyone to report on the County Council portal or through the MyNotts App as the more reports received on an area, the more likely that the issues would be addressed.

No further questions were raised so the Chair reconvened the meeting.

**22/007**      **To receive and approve the Minutes from the meeting held on 12<sup>th</sup> April 2022**  
The Minutes of the meeting held on 12<sup>th</sup> April 2022 were approved as a true record and signed by the Chairman.

**22/008**

**To allocate Representatives for the Village:**

The following Members were allocated to areas as representatives:

Playing Field/Strawberry Fields Play Area:	Councillor Keeton
Cemetery:	Councillors Sloan and Marshall
Highways:	Councillor Hadley
Community Speed Watch:	Councillor Hadley
Public Footpaths:	Councillor Hadley
Churchyard:	Councillor Blanchard
Village Hall:	Councillor Jones
Sports Club:	Aaron Smith
Library Support Group:	Councillor Walker
Social Media and Website:	The Clerk and Councillor Hibberd
War Memorial:	Councillor Hibberd
Defibrillators:	Councillor Hibberd

**22/009**

**To review and adopt Council policies:**

It was AGREED that the Standing Orders and Financial Regulations be adopted in their current form.

**22/010**

**District Councillor Report**

The Chair suspended the meeting at 8.06pm to allow Councillor Mrs Michael to present her report.

Cllr Mrs Michael had attended a recent meeting of the Internal Drainage Board. Unfortunately, one of the engineers involved in the work at Sutton had resigned from the Board. The attenuation points will be addressed.

With nothing further to report, the Chair thanked Cllr Mrs Michael for her report and reconvened the meeting at 8.08pm.

**22/011**

**To consider an updated report from the Village Hall Working Group**

The Chair referred to the report of the Working Group circulated to all Members for information prior to the meeting, and also available on the Parish Council website.

After discussion, Councillor Jones referred to the recommendations contained within the report.

Councillor Hutchinson proposed, seconded by Councillor Keeton that:

Inform Surveying be asked to review and resubmit their price (as outlined in the report) and the Parish Council's solicitors contact details be provided to Persimmon Homes so that legal processes for the land transfer can commence.

This was unanimously AGREED.

**22/012**

**Planning**

**Applications**

**22/00785/HOUSE – Christmas Cottage, 17 Station Road, Sutton-on-Trent – Erection of single storey rear extension**

After consideration, no objection was raised to this application.

**22/00749/HOUSE – 11 High Street, Sutton-on-Trent – Demolition of small dilapidated brick shed and construct a new oak framed shed**

After consideration, no objection was raised to this application.

**22/00723/S73 – 1 Barrel Hill Road, Sutton-on-Trent – Variation of condition 2 attached to planning permission 20/02132/FUL to amend the approved plans to enable the staff parking arrangements to operate in accordance with the Nottinghamshire County Council Highway requirements**

It was considered that the Parish Council should continue to object as previously outlined:

Highways – The proposal to reverse out of the driveway is considered dangerous and unsafe both within the site boundary and on to Barrell Hill which is well used by pedestrians, children, cyclists, horses etc., in addition to vehicles accessing residential properties.

The above is especially pertinent given the original planning approval was for a change of use to Children's Care Home, whereby reversing along and out of a driveway, when the likelihood of children being present, is considered particularly dangerous and unsafe.

The application as approved has 5 parking spaces with a turning circle and should be maintained

This was AGREED.

**22/00696/HOUSE – Ellmor House, 40 Great North Road, Sutton-on-Trent - Alteration to roof of garage. Reinstatement of render to rear of dwelling**

After consideration, no objection was raised to this application.

**Tree Works**

**22/00809/TWCA – 19 Rose Farm Drive, Sutton-on-Trent - T1 Acer - Crown Reduce by 2m T2 Sycamore Pollard to approx 6m T3 Ash Pollard to approx 5m T4 Ash Pollard to 5m**

Members noted permission had been granted for the tree works as outlined.

**22/013 Financials**

a) To record receipts:

- NSDC First Half Precept - £13,346

b) To approve invoices for payment:

- Wordprint Ltd – Jubilee Printing - £57
- Community Heartbeat Trust – Defib Pads - £38.80 & £110.40
- Running Imp – School Jubilee Medals - £148.56
- Notts Association of Local Councils – Cemetery Training - £40
- NSDC Dog Bin Emptying (04.10.21—03.04.22) - £748.804
- Notts Association of Local Councils – Subscription 2022/23 - £262.90
- Freddie Allen Landscapes -

c) To receive an update on changes to the Parish Council's Banking Mandate

The Clerk updated Members on the present position with the Parish Council's Banking Mandate. Members would be notified if there was any progress prior to the next meeting. .

**22/014**

**Parish Council Matters**

- a) To receive an update on arrangements to commemorate HM The Queen's Platinum Jubilee  
Members noted that plans were progressing, with a further meeting arranged for Tuesday, 17<sup>th</sup> May 2022. The Chair extended thanks to everyone who had been attending the meetings and bring the commemorations together.

b) Update report from Clerk

The Clerk advised that all actions had been done from the previous meeting.

**22/015**

**To receive updates and agree actions:**

a) Playing Field

(a) **Play Area Work Required**

The Clerk advised that the meeting with the contractor had been arranged for Thursday, 19<sup>th</sup> May at 4pm. Councillor Hadley would also be in attendance.

b) Cemetery

(a) **Request for Memorial Bench**

Cllr Marshall advised he had not yet had the opportunity to catch up with the resident regarding their request for a memorial bench.

(b) **Cemetery Training**

Cllr Sloan reported on the Cemetery Training recently attended through the Notts Association of Local Councils.

c) Highways

Matters had been raised with Councillor Laughton in Minute No 22/003

d) Community Speed Watch

There were no issues to report.

e) Public Footpaths

Councillor Hibberd would send photographs of issues on Carlton Lane after the footbridge to the Clerk for logging on the portal.

f) Churchyard

There were no issues to report.

g) Village Hall

This item had been covered under Minute No 22/011 above. Advice had been received regarding the VAT implications for the Parish Council, which would be reviewed.

h) Sports Club

There was no report presented.

i) Library Support Group

This item had been covered in the Annual Parish Meeting. There was nothing further to report.

j) Social Media & Website

The Clerk had been updating Social Media and the Website.

k) War Memorial

The Chair to look to progress.

l) Any Other Reports

None received.

The Chair thanked Members for their reports.

**22/016**

**Nottinghamshire Association of Local Councils**

Members noted the Planning Nuts & Bolts Training organised by NALC.

**22/017**

**Correspondence**

An invitation to Members to attend the Jubilee Coffee Morning on Saturday, 4<sup>th</sup> June between 10am and 12 Noon had been received.

**22/018**

**To receive items for notification**

There were no matter raised.

**Close:** There being no further business the Chairman closed the meeting at 8.36pm

Next Meeting will be on Tuesday, 14<sup>th</sup> June 2022 at 7.30pm in the Methodist Community Centre.

**PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.**