

## **SUTTON-ON-TRENT PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held at the Methodist Community Centre  
on Tuesday, 13<sup>th</sup> December 2022 at 7.30 pm.**

**Present:** Councillor B Blanchard  
Councillor S Hadley  
Councillor P Hibberd (Chair)  
Councillor R Jones  
Councillor P Marshall  
Councillor S Sloan  
Councillor K Walker

**In Attendance** 2 members of the public

**22/075 To receive and approve apologies for absence.**

Apologies for absence were received and accepted from Councillor J Keeton, District Councillor Mrs Michael and County Councillor Laughton

**22/076 To receive and note any declarations of interest**

There were none made.

**22/077 Public 10 Minute Forum**

The Chair suspended the meeting at 7.31pm to allow for the public session.

No questions were raised and the Chair reconvened the meeting at 7.32pm.

**22/078 To receive and approve the Minutes from the meeting held on 8<sup>th</sup> November 2022**

The Minutes of the Parish Council Meeting held on 8<sup>th</sup> November 2022 were approved as a true record and signed by the Chairman.

**22/079 District Councillor Report**

There was no report as District Councillor Mrs Michael had given her apologies.

**22/080 County Councillor Report**

There was no report as County Councillor Laughton had given his apologies.

**22/081 To consider a report from the Village Hall Working Group**

Members noted the report and backing paper circulated in advance of the meeting from the Working Group.

Councillor Jones explained that the Parish Council had requested the Working Group to look at the revised cost quotation for the revised scheme and to see if there was any way to reduce costs. It was proposed to progress in two phases:

1. To produce a building shell, considered achievable within the sum of money available.
2. Proceed with completing the building at the Council's discretion in terms of timescale.

This would free the Council from any ties to the 8 year completion tie in. The Working Group has looked at how the next part of the project should be managed and structured. The project management company would do all the work to ensure that the Council was kept updated on each stage as soon as possible. The Parish Council would be the decision maker, but there would be a requirement to appoint a link person to liaise between the two organisations. It was expected this would be the Clerk to the Council. s

During phase 2 there would be a requirement to establish a fundraising group and it was not suggested that the Working Group should be involved in this stage. It was considered that once the

building was started, the community would come together to assist with the fundraising to complete the project.

At the moment, the project was stalled until the issues that were affecting the land transfer had been resolved. It was considered that the work of the Working Group was complete as they had met their objective to produce the best scheme possible in the circumstances. There would be a need for planning permission, which the Working Group would progress when asked to do so.

The current scheme proposals had been reviewed by Newark & Sherwood District Council and it was not considered that there would be any problems with it in planning terms.

The Chair thanked the Working Group for their work on the report for consideration by Council.

The Clerk advised that there had been little movement on the application relating to condition 4 of the planning permission which was preventing the land transfer, with the last documents added on 22<sup>nd</sup> September 2022.

After discussion, it was AGREED that there was an opportunity to now inform the community what the present position was with the project and what the next steps were to bring the project to completion. Councillor Jones would put a briefing note together to meet this objective.

22/082

## **Planning**

(a)

### **Applications**

**22/02294/HOUSE – 28 Church Street, Sutton-on-Trent - Removal of porch, conservatory, side extension and stable outbuilding. Erection of single storey porch with connecting carport, single storey side extension and two storey rear extension**

After discussion, it was unanimously AGREED that the application be supported.

**22/02261/HOUSE – Waverley House, 25 Station Road, Sutton-on-Trent - Demolition of existing storage building. Single storey rear extension incorporating new boundary wall and rear canopy**

After discussion, it was unanimously AGREED that the application be supported.

**22/02232/FUL – Acorn Farm, Ingram Lane, Sutton-on-Trent - Formation of new access. Erection of security fence and two gates**

After discussion, it was unanimously AGREED that the application be supported.

**22/02230/ADV – Parry Business Park, Grassthorpe Road, Sutton-on-Trent - Erection of illuminated external fascia sign and 2 flag poles with flags featuring company logo**

After discussion, it was unanimously AGREED that the application be supported.

### **Decision Notices**

**22/01685/FUL – The Rhymes, Carlton Lane, Sutton-on-Trent - Change of use of private garage for business use, including food preparation area for food to be consumed off site (retrospective)**

Members noted the decision notice granting the application for the retrospective development as outlined.

**21/02565/OUTM – Land off Carlton Lane, Sutton-on-Trent - Construction of up to 21 No. Eco entry-level affordable dwellings**

Members noted the decision notice which outlined that the application had been refused.

**22/01955/AGR – The Rhymes, Carlton Lane, Sutton-on-Trent - Application for prior approval for new agricultural store.**

Members noted that prior approval for the new agricultural store was not required.

### **Tree Works**

There were none to note.

## **To consider a response to the Amended Allocations & Development Management DPD**

**22/083**

### **Financials**

- a) To record receipts:
  - E Gill & Sons – Memorial - £135
  - E Gill & Sons – Interment - £100
- b) To approve invoices for payment:

The following invoices were approved for payment:

  - Freddie Allen Gardens & Landscapes - £994.50
  - Robert Marshall & Sons – Sternthorpe Close Play Area - £2,010
  - Information Commissioners Fee - £35
- c) To note the Council's Financial Position as at 30<sup>th</sup> November 2022

Members noted the Council's financial position as outlined in the cashbook which demonstrated spend against budget.

**22/084**

### **Parish Council Matters**

- a) To consider the response from Newark Community First Aid regarding Defib and other first aid training

Members considered that the extended training offered by Newark Community First Aid, Basic Life Support Course. The Clerk would liaise with Newark CFA and the Methodist Community Centre regarding an appropriate date in the New Year, and then promote to the community.
- b) To consider a Commemoration Event for the Coronation of King Charles

After discussion, it was AGREED that this be deferred for consideration at a future meeting.
- c) Update from Clerk

The Clerk updated Members on actions taken since the previous meeting.

**22/085**

### **To receive updates and agree actions:**

- a) Playing Field

The Clerk confirmed that the work to the play area on Sternthorpe Close had been completed. The quotation for replacing the surfaces under the equipment was still awaited.
- b) Cemetery

After discussion it was AGREED that the Clerk progress the purchase of four benches (recycled materials) for the Cemetery.

Councillor Blanchard advised he had been approached by a resident regarding making a donation towards a bench in the Cemetery. As previously agreed, memorial benches were not supported but donations could be made. After discussion, it was AGREED that the Clerk investigate an online memorial book that could be used as a means of allowing residents to remember their loved ones.

- c) Highways

Councillor Marshall appreciated that the gullies had been cleaned out, however, it was disappointing that mud had been left at the side of the road. The Clerk to raise with Via.

Councillor Walker reported that the interactive speed sign on Grassthorpe Road was again not working correctly. The Clerk to report.

Councillor Blanchard referred to the camper van that had been causing an obstruction on High Street as it was parked opposite the bus stop. The Clerk to raise with PC Bakin as it was causing an obstruction to the bus service.

d) Community Speed Watch

The Clerk referred to the discussion with the Community Safety Department at Newark & Sherwood District Council regarding the changes to the Community Speed Watch documentation. A response was awaited following a meeting with Inspector Ward.

e) Public Footpaths

Members noted the work to Footpath No 27.

f) Churchyard

Councillor Blanchard advised that there were some works required to a tree in the Churchyard. The Clerk advised that an application to Newark & Sherwood District Council for permission to undertake the work would be required as the Church was within the Conservation Area.

g) Village Hall

This item had been covered earlier on the agenda.

h) Sports Club

There was no report given.

i) Library Support Group

Councillor Walker advised that a book club had now started on a Friday.

j) Social Media & Website

There was nothing to report.

k) War Memorial & Jubilee Beacon

A report to be presented to a future meeting.

l) Any Other Reports

Councillor Walker referred to the request for a donation to the renovation of the floor of the Methodist Centre. After discussion it was AGREED that a donation of £500 be made.

The Chair thanked Members for their reports.

**22/086**

**Nottinghamshire Association of Local Councils**

a) Finance Training – January to July.

The Clerk referred to the information circulated outlining training dates from January to July 2023. Members to advise if they wished to attend.

**22/087**

**Correspondence**

There was none to consider.

**22/088**

**To receive items for notification**

There were none.

**Close:** There being no further business the Chairman wished everyone a Merry Christmas and Happy New Year and closed the meeting at 9pm

Next Meeting will be on Tuesday, 10<sup>th</sup> January 2023 at 7.30pm in the Methodist Community Centre.

**PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.**