

SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 10th January 2023 at 7.30 pm.

Present: Councillor B Blanchard
Councillor P Hibberd (Chair)
Councillor R Jones
Councillor J Keeton
Councillor P Marshall
Councillor K Walker

In Attendance 3 members of the public and District Councillor Mrs Michael

The Chair welcomed everyone to the meeting and extended best wishes for a Happy New Year.

22/089 To receive and approve apologies for absence.

Apologies for absence were received and accepted from Councillors Hadley and Sloan

22/090 To receive and note any declarations of interest

Councillor Keeton declared a personal interest in Agenda Item 7.1 and other declarations would be made as required during the meeting.

22/091 Public 10 Minute Forum

The Chair suspended the meeting at 7.31pm to allow for the public session.

A resident commended the Rights of Way team for the work undertaken on Footpath 27, which was of good quality and also included a dropped kerb.

A question was asked whether anything could be done regarding the footpaths adjacent to FPs 6 and 7 on the Strawberry Field estate, the Hogarth Paths. The surface was not considered fit for purpose, especially when it was wet. The Clerk was asked to raise with Persimmon and the Management Company and request a visit from the Rights of Way Officer, preferably in wet weather.

A resident asked if confirmation could be sought from County Cllr Laughton on when the double yellow lines would be in place at the entrance to Strawberry Fields.

Clarification was sought on where the email addresses of Parish Councillors could be found. The Chair advised they should be on the District Council's website and the Parish Council website. The Clerk to investigate.

A resident asked whether there was any plan for a Commemoration Event for the King Charles III Coronation. The Chair advised this was included as an item on the agenda.

It was considered that the play area at Strawberry Fields was still not being adequately maintained and the litter bin had not been replaced, despite requests from the Parish Council. The Clerk was asked to raise with the Management Company and highlight with Persimmon Homes. An offer of a dog bin, provided by the Parish Council, to be made to the Management Company.

The Chair reconvened the meeting at 7.39pm.

22/092 To receive and approve the Minutes from the meeting held on 13th December 2022

The Minutes of the Parish Council Meeting held on 13th December 2022 were approved as a true record and signed by the Chairman.

22/093 District Councillor Report

The Chair suspended the meeting at 7.44pm to allow District Cllr Mrs Michael to present her report.

The next meeting of the Safer Neighbourhood Group would be on 26th January at 5.30pm in South Muskham & Little Carlton Village Hall. Cllr Mrs Michael was asked to raise the parked vehicle on High Street, which continued to cause disruption to residents trying to exit their properties, vehicles travelling on High Street and the bus service. The Clerk had discussed the matter with PC Bakin who had advised that a visit would be made if an address of the owner could be identified locally.

Cllr Mrs Michael referred to an error in the November minutes, which should have read that the Cabinet was going to make a decision in February. If agreed, the service could start in September.

The flood alleviation scheme was gradually moving forward.

The District Council was likely to increase the Council Tax, but only by a small amount.

The next round of the Community Grant scheme was open for applications should the Parish Council consider it had a project that met its objectives.

The Chair thanked Cllr Mrs Michael for her report and reconvened the meeting at 7.50pm.

22/094 County Councillor Report

There was no report as County Councillor Laughton was not present.

22/095 To consider a report on the Village Hall and a community response survey

Cllr Jones referred to the updated report produced as requested following the December meeting. A copy had been circulated to Members in advance of the meeting for consideration.

The intention was to advise the village of the present situation and ask them to submit their views by completing a survey. Details would be promoted on social media, on the website and in Unity. A closing date of 4th March 2023 for the survey, would enable results to be presented to the 13th March meeting of the Parish Council.

Councillor Jones noted that it was important for as many residents as possible to complete the survey to obtain the views of the village. Additionally, any applications for funding in phase 2 would require updated information on community involvement in the scheme.

The Chair proposed that Members review the existing questions from Councillor Jones and provide any alternative suggestions to the Clerk by 5pm on Friday, 13th January 2023.

22/096 Planning

(a) Applications

There were none to consider.

(b) Decision Notices

There were none to receive

Tree Works

Members noted the following tree works.

- 22/02453/TPO – Paddock at Holme Farm, 2 Main Street, Sutton-on-Trent - Undertake works to tree protected by TPO N186 identified as T14 Fell Horse Chestnut Tree due to decay
- 22/02356/TWCA – Silver Service Carers Ltd, Grove House, 30 Old Great North Road, Sutton-on-Trent – G1 Hazel coppice a 0117 3 Oak Reduce back from utility pole to give 1m, raise canopy over carpark to 2.5 to 3m 03 Oak reduce back from utility pole to a max of 1.5m, crown lift over public highway to give 5.2m clearance, crown lift over private car park to give 2.5 to 3m clearance 4, 5, 6, 7, 8, Oaks No works, 09 poplar pollard (8m) as per BS3998 spec 118 0 Robina, 02,03, Oaks no works; 1 Willow remove tree,04 Apple crown thin by 20%,05

cherry remove tree, 06 Apple remove tree, 07 pear thin by 20%, 08 Apple 20% crown thin, 09 apple fell tree. 119 0 Damson 20% crown thin, 01 Birch, 02 yew, 03, 05, oak no works, 04 Plum fell tree, 06 Damson crown thin 20%, 07 Apple 20% crown thin.

22/097

Financials

a) To record receipts:

- HMRC VAT Reclaim - £5,761.47
- E Gill & Sons (Memorials) - £100

b) To approve invoices for payment:

The following invoices were approved for payment:

- Sutton-on-Trent Methodist Church – Donation to Floor - £500
- Clerk's Wages – October 2021 to December 2022 - £5,178.75

c) To note the Council's Financial Position as at 31st December 2022

Members noted the Council's financial position as outlined in the cashbook which demonstrated spend against budget.

d) To consider a budget for the 2023-24 financial year and to set a Precept

Members noted the documentation circulated on a budget for the 2023-24 financial year. After discussion it was proposed by the Chair, seconded by Cllr Jones, that a 3% increase be applied, which would levy a Precept of £26,958, giving a Band D rate of £48.25.

The Clerk would work with the Chair to review all the budget heads and include costings for any projects that the Parish Council had agreed to investigate.

22/098

Parish Council Matters

a) To consider a date for training by Newark Community First Aid

After discussion, a date of Tuesday, 21st February 2023 was agreed for the training to be delivered by Newark Community First Aid from 7pm to 9.30pm. The Clerk would include details in Unity and on social media. This would be held in the Methodist Community Centre, with the Sports Club to be considered as an alternative venue if numbers were high.

b) To consider a Commemoration Event for the Coronation of King Charles III

It was AGREED that the Clerk contact the organisations that had been involved in the Platinum Jubilee celebrations, with a view to co-ordinating the group and Commemoration Events. Reports to be brought back to the Parish Council.

c) Update from Clerk

The Clerk confirmed that the benches for the Cemetery had been ordered and were set for delivery on 19th January.

22/099

To receive updates and agree actions:

a) Playing Field

The quotation for the replacement of the surfacing was awaited.

b) Cemetery

The Clerk was asked to pursue the Community Payback team to establish if the repainting of the Cemetery Railings could be included in their programme.

c) Highways

Councillor Keeton referred to potholes that had been reported on the Notts App which were being marked as repaired when they were still outstanding. The Clerk to raise with Via.

d) Community Speed Watch

The Clerk updated Members on the discussions held with Newark & Sherwood District Council. Contact details of the PC now in charge over the schemes to be circulated once received.

e) Public Footpaths

This item had been covered earlier on the agenda.

f) Churchyard

Cllr Blanchard confirmed that the PCC would write a letter regarding the work required to the trees in the Churchyard.

g) Village Hall

This item had been covered earlier on the agenda.

Cllr Jones referred to the need to undertake a financial risk assessment. The Clerk to liaise outside of the meeting.

h) Sports Club

Funding for the phase 2 redevelopment was currently at 75%, with a submission for further grant funding to be made. Safety concerns had been raised over the flood lights which will need to be replaced. The Clerk to liaise with the Sports Club on the invoice.

i) Library Support Group

There was nothing to report.

j) Social Media & Website

There was nothing to report.

k) War Memorial & Jubilee Beacon

This item to be progressed as a project in the 2023-24 financial year.

l) Any Other Reports

There were none.

The Chair thanked Members for their reports.

22/100 Nottinghamshire Association of Local Councils

There were no matters to consider.

22/101 Correspondence

There was none to consider.

22/102 To receive items for notification

There were none.

Close: There being no further business the Chairman closed the meeting at 8.50pm

Next Meeting will be on Tuesday, 14th February 2023 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.