

SUTTON-ON-TRENT PARISH COUNCIL
Minutes of the Full Parish Council Meeting held at the Sports Club
on Monday 12th July 2021 at 7.30 pm.

Present: B. Blanchard, R. Jones, J. Mear, J. Keeton (Chair), P. Marshall, I. Hutchinson and S Hadley.
In Attendance Ten members of public
Locum Clerk: LJ Campbell, Cllr Bruce Laughton

Public Forum

It was brought to the attention of the PC that the public wished for more detail under Private & Confidential matters for discussion and the PC will endeavour to provide more information. A question was raised about the fund raising for the Village Hall project; RJ confirmed that we are still waiting for final estimation costs before settling on the sum for fundraising. A member of public expressed their dissatisfaction that the Sports Club was not open and ready on arrival and it was explained that the Sports club is run by volunteers and at no charge to the PC and there was a delay with getting the keys.

- 21/044** **To receive and approve apologies for absence.**
Apologies were received and accepted from Cllrs Hibberd, Walker, Pike and Cllr Michael.
- 21/045** **To receive and note any declarations of interest**
There were no Declarations of Interest
- 21/046** **To Co-opt a Councillor and sign Acceptance of Office.**
Three applicants introduced themselves and a paper vote was taken with Steve Sloane taking the election by one vote. Mr Sloane signed the Acceptance of Office and was invited to join the Councillors.
- 21/047** **To receive and approve the Minutes from the meeting held on 21st June 2021.**
The Minutes were amended on item 21/040 (b) to change Cllr Mear to Cllr Marshall and were approved as a true record and signed by the Chairman.
- 21/048** **To receive and note matters arising from the minutes not covered elsewhere on the Agenda.**
There were no matters arising.
- 21/049** **To receive and note the Clerk's report**
The Clerk reported that the file for Audit 2020-2021 is with the auditor. The Clerk confirmed that the mole man has completed the job at the burial ground. The Clerk has been in touch with F. Allen regarding the cutting of the grass in the Burial ground; F Allen reported that it was difficult to cut around the lumps of soil left by the rabbits/moles – Clerk asked to contact the Mole man to see what could be done about the rabbits and Cllr Hutchinson offered to flatten the mounds of soil . The Clerk confirmed that the footpaths 5, 7 and 27 reported last month have been cleared; Cllr Keeton will contact Cllr Michael regarding the other footpaths that need attention.
- 21/050** **To receive reports from County and District Councillors:** Cllr Laughton had nothing new to report since the last meeting.
- 21/051** **Planning**
a) Applications: 21/01335/HOUSE, 5 Sternthorpe Close: side extension SUPPORTED
21/01343/HOUSE, Northern House, Old Great North Road: rear extension. SUPPORTED
21/01418/FUL, Spikommat, Old Great North Road: extension to existing commercial property SUPPORTED
21/01259/FUL, Land off Old Great North Road: 4 dwellings – amended site plan and house: OBJECTED due to Highways and overdevelopment.

21/01485/FUL, Land off Ingram Lane – proposed Manège - SUPPORTED

b) Decisions from NSDC (for information only): None at the time of setting the Agenda

21/052 To receive feedback on the LIS repositioning of funding and a quote for the playground fencing and to make a decision based on this information: Cllr Keeton needs to firm up on costs and detail of funding proposal-

21/053 Financials

a) To record receipts: There were no receipts to record

b) To agree payments: Payments totalling £1537.40 were authorised.

c) To approve bank reconciliation: The bank reconciliation was approved.

21/054 To discuss the appointment of a Clerk and agree the plan forward: It was agreed that the HR Committee would comprise Cllrs Hibberd, Keeton and Jones. The Clerk was requested to send the last vacancy advert and job description to them and to put a vacancy notice in Unity. It was agreed that the PC would start advertising immediately with interviews in August and a September start.

21/055 To receive updates and agree actions:

a) Playing Field: no update

b) Cemetery: Cllr Blanchard requested to step back as lead role for the Burial Ground and a new Cllr liaison for that role will be agreed in the September meeting. Cllr Mear requested information from the Clerk on the spreading of ashes; Clerk to send. Cllr Hutchinson agreed to put up a wire fence between the burial ground and his land.

c) Highways: The corner of Crowpark Ave and Meerings Ave is very overgrown; Cllr Michael was looking into it. The road to the cemetery is in a very bad, and dangerous, state of repair; Cllrs Keeton and Marshall will report it online. Cllr Keeton will follow-up the strimming of the concrete roll and rails.

d) Community Speed Watch update: It was advised that on the last speed watch over 20 vehicles were recorded in excess of the speed limit. One in particular well in excess. Vehicles speeding are reported. To keep up this important safety work for the village, the CSW is looking for more volunteers and is planning to do some training imminently; Clerk to put a notice in the Unity.

e) Public Footpaths: Ongoing

f) Sports Club: The Club is working with the grounds maintenance contractor to get the grass cut to the correct length however it is growing at a rapid rate due to the weather.

g) Library Support Group: Nothing new to report

h) Social media and website update: Ongoing

i) War Memorial: no update

j) Village Hall: The Business Plan was put forward for adoption and Carried; Clerk ask to replace the old BP with the latest adopted one on the website

k) Any other reports: There were no other reports

21/056 To receive, note, and action any correspondence or items brought to the attention of the PC
Correspondence was received from a member of public thanking the PC for refilling the stone in the Garden of Remembrance. The Methodist Church wrote to the PC asking if the PC will continue their meetings in the Community Centre from September; The PC voted to return to the Community Centre from September. A letter from Ms Butt was received asking for a £300 donation towards the annual Village Picnic; it was resolved to suspend the financial regulations in order to make a decision – the PC voted in favour of a £300 donation.

21/057 To receive items for consideration on the next Agenda. Make the September the annual parish open meeting.

21/058 Exclusion of Public (where confidential items need to be discussed)

In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2) the Council exclude the public and press from the meeting by reason of the confidential nature of the business to be transacted.

There were no items for discussion.

Close: There being no further business the Chairman closed the meeting at 20h58

Next Meeting will be on Monday 13th September 2021 at 7.30pm in the Methodist Church and Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.