

Sutton-on-Trent Parish Council

Minutes of the meeting held on Tuesday 14th July 2020 at 7.30pm

This was a virtual meeting conducted via Zoom.

Present: M. Jordan (Chair), B. Blanchard (Vice Chair), R. Jones, P. Marshall, J. Mears, P. Hibberd, S. Hadley, S. Pike, J. Keaton
Clerk: Sandra Akerman
Members of the Public: 3

200701 Apologies for absence
Apologies received and accepted from Cllr. Hutchinson, Cllr. Walker, County Cllr. Laughton and District Cllr. Michael

Open Forum (10 minutes maximum)

Members of the public were included in the meeting by requesting an invitation from the Clerk.

- Request to consider cctv cameras be located at the recycle bins on Old Great North Road to tackle the problem of excess recycling being left on the ground. The Clerk to speak with District Cllr. Michael on this issue.
- Request for the council's view on the number of new homes that can be built in the village. The Clerk was asked to gather more information regarding this query and report back at the next meeting.

200702 Declarations of Interest – None

200703 Approval of minutes from the meeting held on Tuesday 9th June 2020
The minutes were approved and will be signed by the Chair at a later date.

200704 Matters arising from the minutes not covered elsewhere on the agenda – None

- a) Replacement sign for playing field
A quote has been received from County Signs at £110 plus Vat per sign (two required) plus £60 for fitting. **All agreed** to proceed with the purchase and for the signs to be delivered to Cllr. Mears who will arrange installation. Total spend £220 plus Vat.
- b) Replacement bench at the Co-op
Examples of benches and costs from Glasdon and TDP were circulated prior to the meeting. A discussion was had as to whether a 2m long bench should be purchased to accommodate social distancing and if this would be acceptable to The Co-op. Cllr. Keaton to liaise with the Co-op.
- c) Updates on Rights of Way and Highways issues raised at last meeting:
 - i) FP6/FP27 Footbridge upgrade – a request submitted and the footpaths will be inspected with a view to improving the footbridge due to potential increased traffic from new development
 - ii) Request for dropped kerb at Nursery Lane at end FP27 – to be included on the list for funding approval in September for action 2021/22
 - iii) Overhanging vegetation & brambles on Old Great North Road – Via EM have contacted the landowner
 - iv) Post Code error for Strawberry Fields – request submitted to Google to correct its map and also to NCC for correction on its website: updated post codes received from Post office which will hopefully update the system

200705 To receive reports from County and District Councillor
Nothing received to report

200706 Planning

- a) New applications:
 - i) 20/01080/FUL Replacement biomass boiler and 13.5m tall chimney at Mercia Garden Products Ltd, Old Great North Road. After a discussion **all agreed** to support the application.
 - ii) 20/01192/FUL Removal of existing outbuildings and erect a single storey rear extension, porch, bay window and garage at Lynwood, Great North Road. After a discussion, **all agreed** to support the application.
- b) Decisions from Newark & Sherwood (for information only): None

- c) Other Planning – a request for extended working hours at Nurseries Site has been approved by NSDC with conditions for a three-month period following which a further review will take place.

200707 Financial

- a) To record receipts - None
- b) To agree payments:
F Allen Landscapes for grass cutting through June at £720 plus Vat

200708

To discuss arrangements for future meetings after August
The Clerk advised that legislation was passed in March to allow virtual meetings to be held until May 2021. NALC guidelines state that a risk assessment is required to ensure social distancing for council members and all members of the public wishing to attend if a face to face meeting is vital and business cannot be transacted without such a meeting. **All agreed** to continue with the virtual meetings via Zoom. Arron Smith (Chair of the Sports Club Committee) offered the club facilities should a meeting be required as it would accommodate a large number of people and maintain social distancing.

200709

Reports

- a) Playing Field
 - i) To consider replacing some or all of the fencing
The Clerk advised there is £4,200 of CIL money if required. Cllr. Mears advised that he will review the condition of the fencing in August and arrange for repairs and replacements where needed to be completed by September. He will also investigate getting the fencing repainted. **All agreed**.
 - ii) Re-opening to the public
A discussion was had regarding the government and NALC guidelines for re-opening the playground, the requirement for a risk assessment etc. The Clerk advised that signs had been posted stating the area was still closed, however it was clear that residents had ignored these and been using the area recently both as a playground and for other gatherings. **All agreed** a risk assessment be completed and notices to maintain social distancing, hand hygiene etc be posted and the playground be re-opened. Notice also to be put in Unity and on Facebook.
- b) Cemetery
 - i) Cllr. Blanchard commented on the overgrown hedge. Cllr. Jordan to speak with Cllr. Hutchinson about this.
 - ii) Cllr. Keaton queried whether the fencing around the extension should be painted. Cllr. Marshall offered to acquire a quote for this.
- c) Highways
 - i) Resident concerns regarding speeding – a request was received to consider extending the 40mph limit over the railway bridge. Via East Midlands have advised that this was considered some time ago, however the required criteria were not met. A request for the speed detector van to be deployed will be submitted again. The Clerk advised the meeting of a successful Community Speed Watch Campaign in Little Carlton which has resulted in the speed detector van being deployed on the A616. **All agreed** a notice be posted in Unity and on Facebook to enquire if any residents are interested in forming a Community Speed Watch Group and if so, the Clerk to request training from the Police.
 - ii) Resident comment regarding verges and hedge along Palmer Road – the verges have been cut back by a resident. Hedge cannot be requested for cutting until after nesting season and harvesting.
 - iii) Cllr. Hadley commented that a number of street signs are damaged and require replacing or repainting. The Clerk to contact NSDC in respect of these.
- d) Public Footpaths - Nothing to report
- e) Churchyard
 - i) Cllr. Blanchard asked about replacing the gravestones that were moved during grass cutting. Cllr. Marshall to speak with Freddie Allen to find a safe way to replace them.
 - ii) The damaged brick pillar has been repaired. Thanks go to Martin Blanchard for his work on this. An invoice is to follow.
- f) Nurseries Hall
 - i) Letter of Understanding with Sports Club
Discussions on this topic were deferred from the previous meeting, with additional

correspondence received in the meantime and circulated to councillors. A lengthy discussion followed with input from members of the council, Mr Arron Smith (Chair of the Sports Club Committee) and Mr Graham Ladds. At the end of the discussion Cllr. Jones proposed and Cllr. Hibberd seconded that the Letter of Understanding be signed on behalf of the Council. **All agreed.**

- g) Sports Club – Nothing to report
- h) Library Support Group - Cllr. Walker advised the library is due to re-open on 21st July
- i) Any other reports - None

200710 Correspondence received

- i) Environment Agency Newsletter on J G Pears – posted to website
- ii) Police & Crime Commissioner June Newsletter 'The Beat' – posted to the website
- iii) NALC consultation on a new model Code of Conduct
- iv) NALC latest updates and government guidelines
- v) NSDC Consultation on Planning Enforcement Plan
- vi) Newark News Journal – a new website and monthly e-newsletter and in January a tabloid size free newspaper. Currently issues in Mansfield area and moving into Newark & Sherwood from August
- vii) Request from the British Red Cross for donations to help with their increased work supporting Covid-19. Cllr. Blanchard proposed a donation of £50 and Cllr. Mears seconded. **All agreed**
- viii) Cllr. Jordan received correspondence from a resident raising the following issues and queries:
 - Speeding on the Great North Road – already discussed earlier in the meeting
 - The builders at Crow Park Avenue have taken over the open area opposite the site for storage etc and the resident is querying if this will be returned to its original state once building is completed. The Clerk to contact NSDC on this.
 - The posting of minutes on the notice board – the Clerk advised minutes are posted on the board on Main Street.
 - Whether the village had a Neighbourhood Plan – the village does not. The Clerk advised the meeting of the process and possible advantages of having a plan and **all agreed** it was not something to pursue.
 - The plinth map near the notice board on Main Street is faded.

200711 Other items not on the agenda

- i) Cllr. Blanchard asked the Clerk to confirm why the lamppost poppies were still up. It was agreed at the last meeting to keep them in view of the Covid-19 pandemic and also until VJ Day in August. **All agreed** the poppies should be taken down after VJ Day on 15th August and put back again in November. Cllr. Pike offered to take the poppies down.
- ii) Cllr. Marshall advised he is in contact with District Cllr. Michael to follow up the TV IDB flood work plans for the village.
- iii) The Clerk advised the gateway signs are completed and permission received from Via EM. An installation date is expected in the next couple of weeks.

Open Forum (10 minutes maximum)
Nothing raised

Next Meeting will be held on Tuesday 8th September 2020 at 7.30pm and will be a virtual meeting via Zoom. Residents wishing to attend should request an invitation from the Clerk by email.

There being no further business, the Chairman thanked everyone for attending and declared the meeting closed at 9.10pm