

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Sutton-on-Trent Parish Council

County area (local councils and parish meetings only):

Nottingham

### Financial year ending 31 March 2022

Prepared by (Name and Role):

Jayne Saunders, Clerk to the Council & RFO

Date:

09/08/2022

		£	£
<b>Balance per bank statements as at 31/3/22:</b>			
	Current Account	95,757.8	
	Business Reserve Account	68,119.5	
	Scottish Widows	26,137.5	
			190,014.8
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)			
	773	(72.00)	
	774	(748.80)	
	775	(150.00)	
	776	(360.00)	
[add more lines if necessary]	777	(246.00)	
	778	(333.60)	
	779	(213.00)	
	780	(78.75)	
	781	(100.00)	
	782	(12.00)	
	783	(54.72)	
	784	(1,020.00)	
			-3,388.87
Add: any un-banked cash as at 31/3/22			
			-
<b>Net balances as at 31/3/22 (Box 8)</b>			<b>186,625.9</b>