

**SUTTON-ON-TRENT PARISH COUNCIL**  
**Minutes of the Full Parish Council Meeting held at the Sports Club**  
**on Tuesday 14<sup>th</sup> September 2021 at 7.30 pm.**

**Present:** Cllrs P. Hibberd, K. Walker, B. Blanchard, R. Jones, J. Mear, J. Keeton (Chair), P. Marshall, I. Hutchinson and S Hadley.

**In Attendance** Four members of public

**Locum Clerk:** LJ Campbell, Cllr Sylvia Michael

**Public Forum**

Cllr Michael was asked about actions regarding the upgrading/clearing and maintenance of the Village footpaths, particularly footpaths 7, 7 and 27; Cllr Michael will investigate. The rabbit holes at the cemetery were brought to the PC's attention. Mr Smith mentioned the Queens Jubilee Green Canopy; he will email the information to the PC.

**21/062 To receive and approve apologies for absence.**

Apologies were received and accepted from Cllr Bruce Laughton.

**21/063 To receive and note any declarations of interest**

Cllr Mear declared an interest in the planning application for Orchard Farm.

**21/064 To receive and approve the Minutes from the meeting held on 12<sup>th</sup> July 2021.**

The Minutes were approved as a true record of the meeting and signed by the chair.

**21/065 To receive and note matters arising from the minutes not covered elsewhere on the Agenda.**

There were no matters arising.

**21/066 To receive reports from County and District Councillors:** Cllr Michael updated the PC regarding IDB and the new pumps at Cuckstall; permission has been granted and installation is scheduled for February/March 2022. The PC asked for confirmation that the present auxillary pump will be allocated to SOT and not re-assigned elsewhere. The PC requested a letter from Andrew McGill of the IDB confirming the works, for publishing on the PC website.

Cllr Michael confirmed that the next Safer Neighbourhood meeting is scheduled for 30<sup>th</sup> September.

**21/067 Planning**

- a) *Applications:* 21/01864/FUL, 11 High Street, convert disused former Cobbler's shop to a dwelling. 21/01720/FUL, Orchard Farm Storage, demolition and replacement of storage building -SUPPORTED.  
b) *Decisions from NSDC (for information only):* 21/01225/HOUSE, Fairhaven, extension and erection of garage – GRANTED

21/01259/FUL, Land off Old Great North Road, 4 x new dwellings - REFUSED

**21/068 Financials**

- a) To record receipts: There were no receipts to record  
b) To agree payments: Payments totalling £3800.53 were authorised.  
c) To approve bank reconciliation: The bank reconciliation was approved.

**21/069 To discuss the appointment of a Clerk and agree the plan forward:**

**21/070 To receive updates and agree actions:**

- a) Playing Field: The Clerk is to confirm the funding for the new equipment and the amount of match funding required as well as whether the funds can be used for seating rather than play equipment. The football club informed the PC that they are replacing their goal posts and offered to re-site their old ones to the playing field; this was agreed by the PC.  
b) Cemetery: Cllrs Hutchinson and Marshall agreed to monitor the maintenance of the Cemetery. Cllr Keeting agreed to arrange for the rabbit issues to be resolved.  
c) Highways: It was reported that Nursery Lane is getting resurfaced imminently. Street light #2 on the High Street is faulty; Cllr Marshall agreed to report using the NCC mobile app.

d) Community Speed Watch update: They have recruited extra volunteers but there is still room for more. The training needs one more volunteer before it can be run. Speed watches have been taking place weekly.

e) Public Footpaths: Ongoing

f) Sports Club: Nothing to update.

g) Library Support Group: The library is open and running well; they are looking at conducting some training. It was agreed to move the balance of the library funds to the PC account.

h) Social media and website update: Ongoing

i) War Memorial: ongoing.

J) Village Hall: it was agreed to pay £850 (plus VAT) for a Cost Estimate for the project.

k) Any other reports: There were no other reports

**21/071 To receive, note, and action any correspondence or items brought to the attention of the PC**

The PC wished to thank David Morley for clearing and painting the building at the Cemetery as well as Mr Gregorick and Davina for clearing up on Pocket Park. Thanks were expressed to Mr Tongue and all involved in the maintenance and renewal of the Millennial Map.

The PC received a resignation from Cllr Sarah Pike; the Chairman thanked her for all her help and her contribution to the PC and wished her well in the future.

**21/072 To re-consider the Parish Open Meeting**

It was agreed to hold the Open Parish Meeting in May 2022

**21/073 To receive items for consideration on the next Agenda.**

**Public Forum:**

Clarity around item 070j was requested.

**21/074 Exclusion of Public (where confidential items need to be discussed)**

The HR Committee proposed the appointment of Jayne Saunders as Parish Clerk/RFO with a start date of 1st October; The PC approved this appointment and confirmed the contract.

**Close:** There being no further business the Chairman closed the meeting at 20h52

Next Meeting will be on Tuesday 12<sup>th</sup> October 2021 at 7.30pm in the Methodist Church and Community Centre.