

## **SUTTON-ON-TRENT PARISH COUNCIL**

### **Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 14<sup>th</sup> February 2023 at 7.30 pm.**

**Present:** Councillor B Blanchard  
Councillor S Hadley  
Councillor R Jones  
Councillor J Keeton (Chair)  
Councillor P Marshall  
Councillor S Sloan  
Councillor K Walker

**In Attendance** 5 members of the public, District Councillor Mrs Michael and County Councillor Laughton.

As the Chair had given his apologies, the Vice-Chair, Cllr Keeton, would lead the meeting this evening.

**22/103 To receive and approve apologies for absence.**  
Apologies for absence were received and accepted from Councillor Hibberd.

**22/104 To receive and note any declarations of interest**

**22/105 Public 10 Minute Forum**  
The Chair suspended the meeting at 7.31pm to allow for the public session.

A resident asked whether there was any update on the issues previously raised at the last meeting on footpaths. The Clerk advised that the issues of the path around the Strawberry Fields had been raised with the Rights of Way Officer. They confirmed this had been raised with the developer previously. The matter of the bollard on High Street at the end of FP5 sat with Via. The Clerk would chase.

The yellow lining on Strawberry Fields had been raised by the Clerk with Via. A response had been received that the matter lay with the Development Control team at Nottinghamshire County Council.

A resident referred to some work adjacent a footpath that may require a closure. The Clerk advised that no notification of any closure had yet been received.

A resident queried an invoice outlined on the agenda that they considered went against the Council's Financial Regulations.

It was noted that the vehicle was still parked inconsiderately on High Street. Councillor Mrs Michael confirmed this had been raised at the Safer Neighbourhood Group meeting recently. The Police were aware and were going to visit the address of the vehicle owner.

The Chair thanked residents for their participation and reconvened the meeting at 7.41pm.

**22/106 To receive and approve the Minutes from the meeting held on 10<sup>th</sup> January 2023**  
The Minutes of the Parish Council Meeting held on 10<sup>th</sup> January 2023 were approved as a true record and signed by the Chairman.

**22/107 District Councillor Report**  
The Chair suspended the meeting at 7.42pm to allow District Cllr Mrs Michael to present her report.

Cllr Mrs Michael referred to an incident at Weston recently, where a dog walker had been challenged by others claiming the dog being walked was theirs. Residents were urged to be vigilant and to ensure they had their mobile phones with them. All incidents should be reported.

At the meeting of the Safer Neighbourhood Group the main issue raised had been speeding.

The District Council will be making funding available for Coronation Celebrations. The Clerk should receive details shortly.

In terms of the local elections, Cllr Mrs Michael advised that a new Register of Electors would be issued on 1<sup>st</sup> March 2023 which should be used for nomination papers.

The Chair thanked Cllr Mrs Michael for her report and reconvened the meeting at 7.55pm.

**22/108**

### **County Councillor Report**

This report would be taken if and when County Councillor Laughton arrived.

**22/109**

### **Planning**

(a)

#### **Applications**

There were none to consider.

#### **Decision Notices**

Members noted the decision notices below granting permission for the developments as outlined:

22/01925/FUL – Sutton-on-Trent Sports & Social Club, Grassthorpe Road - Removal of existing cladding and roof. Replacement new insulated cladding and roof. New paving area, new gates and fencing.

22/02232/FUL – Acorn Farm, Ingram Lane - Formation of new access. Erection of security fence and two gates

22/02261/HOUSE – Waverley House, 25 Station Road - Demolition of existing storage building. Single storey rear extension incorporating new boundary wall and rear canopy.

#### **Tree Works**

Members noted the following tree works.

- 23/00170/TWCA – Badgers Lair, 1 High Street, Sutton-on-Trent - 1 No. Beech Tree - Reduce crown by 1.5m (1/3), thin by 10% and crown lift to a height of 5.2m over highway/junction
- 23/00169/TWCA – Ryeholme, 39 Main Street, Sutton-on-Trent - Re-pollard 2 No. Lime Trees to previous pollard points Reduce 1 No. Horse Chestnut Tree to approximately 5m in height and 4m in width
- 23/00052/TWCA – Cowpat Cottage, 23 Far Holme Lane, Sutton-on-Trent - Reduce 1no Willow tree by 3m and rebalance Fell Silver Birch 1no tree

**22/110**

### **Financials**

a) To record receipts:

- E Gill & Sons (Memorials) - £67

b) To approve invoices for payment:

The following invoices were approved for payment:

- Clerk's Wages – January 2023 - £355.25
- J & W Services Ltd – Floodlights - £6,640.02
- TDP Limited – Cemetery Seats - £2,074.62
- Smith of Derby – Service of Parish Clock - £350.40
- Newark & Sherwood District Council – Rent for Sternthorpe Close - £100
- Internal Audit Fee - £35.77
- Postage for Cemetery Grants - £11.10

- c) To note the Council's Financial Position as at 31<sup>st</sup> January 2023  
Members noted the Council's financial position as outlined in the cashbook which demonstrated spend against budget.
- d) To receive an updated budget for the 2023-24 financial year

**22/111**

**Parish Council Matters**

- a) To receive an update on numbers for the training by Newark Community First Aid  
Members noted that there were currently 6 people booked on the training scheduled to be held on Tuesday, 22<sup>nd</sup> February.
- b) To receive an update on arrangements for a Celebration for the Coronation of King Charles III and to consider a budget for the event  
The Clerk referred to the first meeting held on Friday, 3<sup>rd</sup> February. A copy of the notes produced had been circulated to Members for information.

The Clerk advised that a budget would need to be set for the event. After discussion, a sum of £1,500 was AGREED.

- c) To receive details on arrangements for the 2023 Local Elections  
Information relating to arrangements for the 2023 Local Elections had been circulated to Members. The election would be announced on 20<sup>th</sup> March, with the deadline for receipt of completed nomination papers 4<sup>th</sup> April 2023.
- d) To receive information on the Parishes Together Group & Date of Next Meeting  
Members noted the information received regarding the Parishes Together Group and the next meeting which was scheduled to be held on Tuesday, 28<sup>th</sup> February. It was AGREED that Councillors Blanchard and Walker would attend meetings where possible. The Clerk would keep all Members updated.
- e) To note the submission of an application to Newark & Sherwood District Council's Community Grant Fund  
Members noted that the Clerk had submitted an application to the Community Grant Fund towards the replacement of the surfacing under the play area equipment at Sternthorpe Close.
- f) To note the date for the Annual Grass Letting of the Gaits on Wednesday, 22<sup>nd</sup> February 2023  
Members noted arrangements for the Annual Grass Letting of the Gaits.
- g) Update from Clerk  
All items had been covered elsewhere on the agenda.

**22/108 (Cont) County Councillor Report**

With the arrival of County Councillor Laughton, the Chair suspended the meeting at 8pm to allow him to present his report.

Councillor Laughton advised that the County Council had agreed an increase of 4.8% on their budget, 2% of which was for adult social care costs, with 2.8% for the general fund.

The development at West Burton power station was moving forward. There will be a dedicated skills training centre on site.

A discussion took place around the quality of pothole repairs in the village and the impact on local businesses, especially those that had fleet vehicles.

Councillor Laughton advised this was a priority for the County Council and Via.

The Sports Club had received grant funding in the sum of £20,000 from the County Council's Local Community Fund.

The Chair thanked Councillor Laughton for his report and reconvened the meeting at 8.10pm.

**22/112**

**To receive updates and agree actions:**

a) Playing Field

The Clerk advised that the issues with the Strawberry Fields Play Area had been reported to the Management Company. The new Property Manager had advised that a contractor had been asked to produce a quote for all works required. In terms of the bin, this would be reviewed after the annual inspection in the Summer and if it was classed as inadequate at that time it would be replaced.

The Parish Council's offer of a dog bin was welcomed.

b) Cemetery

The Clerk advised that a site meeting had been held with Community Payback to discuss whether the painting of the railings could be a project for the team. The Parish Council would need to provide welfare facilities for the team.

In terms of cost, this could be prohibitive and it would be more cost effective to appoint a contractor to undertake the work. The Clerk to investigate further.

The new benches had now been received and would require siting. The Clerk to make enquiries with a local landscaping company to establish if they could undertake the work.

Councillor Marshall was liaising with a resident regarding a donation towards one of the benches.

c) Highways

This item had been covered during the County Councillor's session.

d) Community Speed Watch

The Clerk updated Members on the discussions held with Newark & Sherwood District Council. Despite previous information received, it was understood that the local co-ordinator remained PCSO Dunn.

e) Public Footpaths

Councillor Marshall asked the Clerk to follow up with the Canal & River Trust repairs to the clapper gates on FP10. The What3Words location was [racetrack.cashew.into](https://www.what3words.com/racetrack.cashew.into).

f) Churchyard

The Clerk advised that an application for tree works would be required. This would be progressed with the District Council.

g) Village Hall

The survey was now live and being promoted on the Parish Council's website, social media and noticeboards. Hard copies were available in the Co-Op, Deli on High Street and Lord Nelson.

h) Sports Club

The defibrillator cabinet had been fitted, which means the defib should be live in the next few weeks. An application to the Football Association for funding had been rejected.

i) Library Support Group

Councillor Walker advised that a book club had now started on the first Friday of the month. A cookies and milk club had also started to encourage children to visit the library. It was disappointing that there had been no school visits since Christmas. This would be raised with the school.

j) Social Media & Website

Contact details for individual members to be added on to the website.

k) War Memorial & Jubilee Beacon

This item to be progressed as a project in the 2023-24 financial year.

l) Any Other Reports

There were none.

The Chair thanked Members for their reports.

**22/113 Nottinghamshire Association of Local Councils**

There were no matters to consider.

**22/114 Correspondence**

There was none to consider.

**22/115 To receive items for notification**

There were none.

**Close:** There being no further business the Chairman closed the meeting at 8.50pm

Next Meeting will be on Tuesday, 14<sup>th</sup> March 2023 at 7.30pm in the Methodist Community Centre.

**PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.**