

Sutton-on-Trent Parish Council

Minutes of the meeting held on Tuesday 9th June 2020 at 7.30pm

This was a virtual meeting conducted via Zoom. Prior to the meeting starting, the Chair advised everyone to place themselves on mute to minimise background noise.

Present: M. Jordan (Chair), B. Blanchard (Vice Chair), R. Jones, P. Marshall, J. Mears,
P. Hibberd, S. Hadley

Clerk: Sandra Akerman

Members of the Public: 3

200601 Apologies for absence

Apologies received and accepted from Cllr. Hutchinson, Cllr. Walker, Cllr. Keeton, Cllr. Pike and District Cllr. Michael

Open Forum (10 minutes maximum)

Members of the public were included in the meeting by requesting an invitation from the Clerk.

• A resident requested an upgrade to the footbridge between Strawberry Fields (FP6) and Nursery Lane (FP27) as it is difficult to cross with a buggy or wheelchair. It was also pointed out there is no dropped kerb at Nursery Lane and that part of FP6 has a loose stone topping which makes it difficult for wheelchairs and pushchairs to use. Clerk to report.

200602 Declarations of Interest – None

200603 Approval of minutes from the meeting held on Tuesday 12th May 2020
The minutes were approved and will be signed by the Chair at a later date.

200604 Matters arising from the minutes not covered elsewhere on the agenda – None

200605 To receive reports from County and District Councillor
District Councillor Michael advised the meeting through the Clerk that the TV IDB have a meeting scheduled for later in June, following which an update would be provided.
County Councillor Laughton was not present.

200606 Planning

a) New applications: None

b) Decisions from Newark & Sherwood (for information only):

20/00714/TWCA – permission granted for tree work at Lonsdale House, Main Street

20/00460/FUL – single storey rear extension at 26 Main Street : Approved

20/00445/FUL – new village hall : Approved

200607 Financial

a) To record receipts

i) Allotment annual rentals totalling £30

b) To agree payments:

i) Trent Valley IDB for annual drainage rates at £7.73 no Vat

ii) F Allen Landscapes for grass cutting through May and churchyard hedge at £855 plus Vat

iii) Clerk expenses for March to June at £147.72

200608 Policies

To agree and adopt the revised Risk Assessment as drafted and circulated. **All agreed.**

200509 Reports

a) Playing Field

i) Cllr. Mears advised it would be a couple more weeks before he is able to repair the fence.

ii) Cllr. Blanchard has requested a new sign be purchased. **All agreed** and the Clerk to obtain prices.

iii) Cllr. Jordan commented on access to the field as the gate is locked. Cllr. Marshall stated the allotment holders have keys and **all agreed** a parish councillor should be a key holder. Cllr. Mears to obtain a key.

iv) The number of vans and cars accessing the field was noted and Cllr. Blanchard requested that any new sign also include an exclusion for motor vehicles. **All agreed.**

b) Cemetery

Cllr. Blanchard advised that the seats have been painted. He also commented that the far side hedge is getting overgrown and will need to be addressed soon. Cllr. Jordan to speak with Cllr. Hutchinson regarding this.

- c) Highways
 - i) Cllr. Mears noted that a replacement bench is needed outside the Co-op as the current one is damaged. He confirmed this is a council bench and **all agreed** for the Clerk to obtain the price of a replacement.
 - ii) A revised issues log report was circulated prior to the meeting
 - iii) The Clerk met with STW at Main Street on 28th May. STW have agreed to clear away the debris next to the dyke and erect a fence to make the area safe. The tree line and ivy next to the STW installation will be cut back later in the year following approval from NSDC.
 - iv) Cllr. Mears mentioned the overgrown brambles on the Great North Road which has been an ongoing problem over the years. **All agreed** the Clerk to report to Highways.
- d) Public Footpaths
 - i) Cllr. Marshall advise the footbridge on the path between Ingram Lane and the Holmes has been reinstated.
 - ii) Cllr. Blanchard raised the overgrown footpath between Walkers and Carlton Back Lane. Cllr. Mears advised Rights of Way are in contact with the landowners to cut back the hedges.
- e) Churchyard
 - i) Damage to the brick wall pillar has been noted. A quote of approx. £230 to repair received from Martin Blanchard. **All agreed** for the work to go ahead.
 - ii) Cllr. Blanchard advised the seats have been painted
 - iii) Cllr. Marshall advised that a headstone has been knocked during grass cutting. Steve Hall is aware.
- f) Nurseries Hall - Cllr. Jones provided an update:
 - i) The planning application has been approved following a slight amendment to the parking plan. Damian Ellis to review the approval conditions. The next step is to gain an understanding of what the overall cost of the scheme is likely to be. A plan of the site will also be forwarded to Persimmon. Cllr. Jones reiterated his comment from last month that different skills will be required on the Working Group as it moves into the Project Management phase of the scheme.
 - ii) A Letter of Understanding has been drawn up between the Sports Club and the Council, however the council has received a request from a member of the public to discuss the Council's view of the charity's contribution towards the hall scheme. A meeting is being schedule for Cllr. Jones and Cllr. Jordan to meet with the individual and after a brief discussion **all agreed** that the consider of the Letter of Understanding would be deferred to the July meeting when a fuller discussion could be had.
- g) Sports Club – Arron Smith (Chairman) provide the following update:
 - i) The site is still closed under government restrictions
 - ii) The end brick building has been demolished and will be made good and safe until such time as work on Phase Two of the refurbishment can be started.
 - iii) Details of the grass cutting and maintenance schedule for the grounds was requested and will be provided by the Clerk.
- h) Library Support Group – Nothing to report as the library remains closed
 - i) Any other reports – None

200610 Correspondence received

- i) NSDC details of a survey on the Newark Town Deal – circulated to councillors and boards.
- ii) PCSO Keith Crowhurst has relocated from the end of May and replaced as the local contact by PC Deborah Bakin
- iii) Sutton Holmes Committee has received notice of a Modification Order to recognise an historic bridleway across the Holmes. Currently with NCC for consideration and action.

200611 Other items not on the agenda

- i) A resident has asked why the agenda is posted on the Crow Park notice board but not the minutes. The Clerk responded that the board is too small for the minutes and other notices. Minutes are posted on the board near the church and will be available at the library when it re-opens.
- ii) A resident has asked for the speed detector van to operate on the Great North Road. The Clerk advised this has been requested a number of times and will be requested again. The Clerk was asked to write to local companies to request drivers observe the speed limit.

Next Meeting will be held on Tuesday 14th July 2020 at 7.30pm and will be a virtual meeting via Zoom.

There being no further business, the Chairman thanked everyone for attending and declared the meeting closed at 8.05pm

Minutes approved by the Council on Tuesday 14th July 2020