

# Sutton-on-Trent Parish Council

## Minutes of the meeting held on Tuesday 8<sup>th</sup> September 2020 at 7.30pm

This was a virtual meeting conducted via Zoom.

Present: M. Jordan (Chair), B. Blanchard (Vice Chair), R. Jones, J. Mears, P. Hibberd, S. Hadley, S. Pike, J. Keaton, K. Walker

Also present: County Cllr. Laughton

Clerk: Sandra Akerman

Members of the Public: 2

200901 Apologies for absence

Apologies received and accepted from Cllr. Hutchinson, Cllr. Marshall and District Cllr. Michael

Open Forum (10 minutes maximum)

Members of the public were included in the meeting by requesting an invitation from the Clerk.

- A resident requested contact be made with homeowners regarding overgrown hedges encroaching onto footpaths in areas of the village. Cllr. Blanchard to follow up.

- A request for an update on a possible war memorial –to be provided at the next meeting

200902 Declarations of Interest – Cllr Mears in relation to planning application 20/00382/LDC

200903 Approval of minutes from the meeting held on Tuesday 14<sup>th</sup> July 2020

The minutes were approved and will be signed by the Chair at a later date.

200904 Matters arising from the minutes not covered elsewhere on the agenda

- a) Resident query regarding the number of houses allowed to be built in the village – this query related to whether a Neighbourhood Plan is needed. This was discussed briefly at the July meeting and it was agreed not to pursue. Cllr. Laughton suggested contacting NSDC to request the Local Plans Officer to address the Council on the subject at a future meeting.
- b) Land at The Meerings - a resident had expressed concerns that the land opposite the new bungalow was being used as storage by the builders. NSDC have given an assurance it will be returned to its original condition.
- c) Replacement road signs for Far Holme Lane, Palmer Road and Great North Road/Main Street –reported and are in the process of being replaced.
- d) Replacement sign bench at the Co-op – Cllr. Keaton is in talks with the Co-op Community Engagement Manager regarding the replacement bench

200905 To receive reports from County and District Councillor

County Councillor Laughton advised the meeting of the following:

- The majority of NCC staff are still working from home, as are NSDC staff whose return to Castle House has been delayed following Newark being placed on the government's Covid-19 watchlist (now removed).
- The pandemic is expected to cost NCC approx. £51,000,000 over 18 months, some of which will be covered by central government funding.
- Cllr. Blanchard asked when the Council is allowed to return to face to face meetings. Cllr. Laughton advised that some smaller parish councils are starting to do this, but must adhere to government guidelines on numbers meeting. The Clerk stated NALC advice is not to meet. **All agreed** to hold the October meeting via Zoom and review going forward then.
- Cllr. Hibberd raised a resident's concerns regarding parked trade vehicles at a house undergoing building work next to the school making it difficult to use the footway. Cllr. Laughton to speak with Via EM.

District Councillor Michael provided an update from Trent Valley IDB:

- The plans for a water storage area alongside the Great North Road is going ahead subject to discussions and agreement with the landowner. An area of 44,788m<sup>2</sup> with a capacity of 17,639m<sup>3</sup>.
- The Cuckstool pumping station has one pump operating below capacity which could be for one of two reasons i) either one of the pumps are not working to the designed capacity or ii) one pump is starving the other of water causing it to work below capacity. This is under investigation.
- The possibility of a second new pumping station is being considered. This would enable the Cuckstool station to deal solely with water coming off Bulham Lane and the new station to deal with all water from the Cuckstool Dyke south of High Street. Modelling is underway

and take approx. 8 weeks. A further update will be provided when the modelling is completed.

200906 Planning

a) New applications:

i) 20/01370/HOUSE single storey rear extension at Church Cottage, 9 Church Street - **all agreed** to support the application

*County Cllr. Laughton left the meeting at 8pm*

ii) 20/01454/HOUSE single storey rear extension at 2 Hounsfeld Way – a discussion was had and **all agreed** to support the application with a comment to be made stating the chimney should be retained.

iii) 20/00382/LDC application for a lawful development certificate of existing use at Orchard farm, Great North Road. A discussion was had and a concern raised as to whether further development of the site is intended. Cllr. Mears advised this is not the case. **All agreed** to support the application with the condition that the business stays as it is and no further development is carried out.

b) Decisions from Newark & Sherwood (for information only):

c) 20/01192/FUL at Lynwood, 42 Great North Road - Approved

Government White Paper on changes to planning system. The Clerk had circulated a briefing on the proposed changes and after a discussion Cllr. Pike proposed and **all agreed** to respond specifically on the issue of moving to a digital system which would exclude a wide range of the community from engaging in the planning process.

200907 Financial

a) To record receipts: Cemetery fees at £716

b) To ratify payments made between meetings

i) M J Blanchard for repairs to churchyard wall @ £130 (approved in June)

ii) PKF Littlejohn for external audit fees 2019/20 @ £300 plus Vat

iii) Methodist Community Centre for room hire 09/2019 – 03/2020 at £122.50 (budget line)

iv) NSDC May 2019 General Elections Recharge at £97.10

v) F Allen Landscapes for July grass cutting as per contract at £720 plus Vat

vi) Morris Cast Signs for final payment due on gateway signs at £3,702.50 plus Vat

c) To agree payments

i) County Signs for playground signs at £220 plus Vat (approved July)

ii) F Allen Landscapes for grass cutting through August at £1,095 plus Vat

iii) Clerk Expenses at July-September at £122.69

d) Audit 2019/20 – External Audit Report

The Clerk advised that the report has been returned with no matters giving cause for concern. Comment was made regarding the level of reserves which are earmarked for a specific project, that being the village hall.

e) Insurance Renewal 1<sup>st</sup> October

The Clerk advised a renewal premium from Pen Underwriting (AXA) has been quoted at a significantly lower cost than last year (a saving of £216) whilst providing a comparable cover and including the new signs. **All agreed** to go with the Pen quote on a three-year fixed agreement.

200908 Gateway Signs

The signs have now been installed and final payment has been made to Morris Cast Signs. The final instalment of £1,405 has been requested from the LIS fund. All agreed the signs look excellent and thanked everyone involved in the project including James Fountain for the design and Cllr. Laughton for his support.

200909 Sutton Buddy Scheme

Demands on the scheme have reduced over the last few weeks, so it is now reducing the support provided to a standby level (telephone calls etc). The telephone helpline and email will remain active but without such close monitoring. Volunteers and the scheme itself remain in place and able to restart should the need arise over the coming months. Thanks to all involved over the last 6 months. The Scheme is also being included in the Co-op Members Magazine with a photo shoot scheduled in September.

200910 NCC Winter Service Offering

**All agreed** to accept the five free 20kg bags of salt to be delivered to Marshalls.

200911 Playing Field

a) i) Replacement signs erected – thanks to Cllr. Mears for doing this

- ii) Licensing Committee meeting 3<sup>rd</sup> September voted to revoke the PSPO (delayed from March) – Cllr. Michael spoke on behalf of the village at the meeting which resulted in the decision to rescind the PSPO being reversed and it remains in place.
- iii) Cllr, Mears advised the fencing has been replaced and now needs painting.  
Cemetery
- b) i) Painting of railings – Cllr. Blanchard advised that the new galvanised railings can now be painted. A quote has been received at approx. £1,600 to paint these and the old railings with the work taking approx. 2 weeks to commence in the Spring. M J Blanchard has also offered to do the work and **all agreed** he should contact the Clerk to discuss a quote and timing.  
Highways
- c) i) Resident complaint regarding Main Street – uneven road surface results in standing water. This is a long-standing issue with Via and the Council was asked for assistance. The Clerk has logged the issue again.  
ii) Great North Road Footway – a request for siding up between Hemplands Lane and Palmer Road has been submitted for a second time  
iii) Community Speed Watch – three residents have expressed an interest in becoming involved. Cllr. Pike and Cllr. Jones also offered to become involved. The Clerk to contact the Beat Team for information.  
iv) Cllr. Mears raised the issue of fly tipping at the recycling bins on Old Great North Road. The Clerk to follow up on the bins being emptied and with NSDC regarding recent incidents.  
Public Footpaths – a resident asked for the hedge between FP6 and FP27 to be reported as overgrown. The Clerk was asked to confirm who is responsible for cutting the backside of a hedge that borders third party property. Contact information on the management company for the new development will also be sought, as this is likely to be an issue going forward.
- d) Churchyard – services are to commence from Sunday 13<sup>th</sup> Sept with pre-booking required
- e) Nurseries Hall – Cllr. Jones advised that the Working Group is meeting again later in the
- f) month to decide on the next steps in the project.  
Sports Club - the hall is now available for hire
- g) Library Support Group – currently open on a Tuesday for the moment
- h) Any other reports - None
- i)

201012

Correspondence received

- i) Resident complaint regarding clothing left on the ground near the recycling bins and cardboard fly tipped in the same area.
- ii) Resident contact regarding young people seen swimming in the river off The Holmes
- iii) Various email updates from NCC, Sherwood Forest Hospital Trust, & NSDC regarding the rise in Covid-19 cases in Newark & guidelines for public
- iv) Highways England advance notice of major roadworks between the Widmerpool roundabout and A1/A46 junction between 30 October and December
- v) Resident correspondence relating to discussions at the July meeting regarding the Sports Club – circulated to Councillors for information as requested
- vi) NHS Nottinghamshire CCG – requesting input from the public to help shape the future of mental health early support services for children & young people – details available and will be posted to Facebook and the website
- vii) Nottingham Hospitals Charity Run – Robin Run is a virtual running event where you can choose to run 13.1 miles thru September or a half marathon on 27<sup>th</sup> Sept. Fund raising pack links are available and will be circulated via Facebook and the website
- viii) Letter from Robert Jenrick to the Chair thanking everyone for their efforts over the last months was read out

200713

Other items not on the agenda – nothing raised

Open Forum (10 minutes maximum) - nothing raised

Next Meeting will be held on Tuesday 13<sup>th</sup> October 2020 at 7.30pm and, as the government guidelines regarding face to face meetings haven't changed, will be a virtual meeting via Zoom. Residents wishing to attend should request an invitation from the Clerk by email.

There being no further business, the Chairman thanked everyone for attending and declared the meeting closed at 8.50pm

Approved as a true record at a meeting on 16<sup>th</sup> October 2020