

# SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Parish Council Meeting held via Zoom on Monday 26<sup>th</sup> April at 7.30 pm.

**Present:** P. Hibberd (Chair), B. Blanchard, R. Jones, S.Pike, J. Mear, J. Keeton, P. Marshall, S. Hall  
**In Attendance:** District Cllr. Michael and three members of public  
**Locum Clerk:** LJ Campbell

The Chair thanked all Councillors for their contribution to the previous Chairs retirement gift.

## 21/001 Public Forum

The meeting was open for comments from the public.

## 21/002 To receive and approve apologies for absence.

Apologies were received and accepted from Cllr. Pike, Hutchinson and Walker.

## 21/003 To receive and note any declarations of interest

Cllr Mear declared an interest in the Orchard Farm planning application.

## 21/004 To receive and approve the Minutes from the meeting held on 8<sup>th</sup> March 2021.

The Minutes of the meeting held on 8<sup>th</sup> March 2021 were approved as a true record and will be signed at a later date.

## 21/005 To Note matters arising from the minutes not covered elsewhere on the agenda.

Cllr Mears confirmed that a new dog bin is needed for Barrel Hill.

## 21/006 To receive reports from County and District Councillors

Cllr Michael gave an update on the Covid vaccination programme and informed the PC that Heather Sutton has been promoted and replaced by Inspector Charlotte Allardice. The Trent Valley Drainage Board investigation is ongoing; Cllr Michael informed the PC that the Carlton Mill drain works will go ahead in the summer; Cllr Hibberd asked for confirmation.

## 21/007 To receive and adopt the proposal for Councillor strategic roles.

This was deferred to the May meeting.

## 21/008 To consider arrangements for the Annual Parish Meeting

It was agreed to hold the APM prior to the PC AGM on 17<sup>th</sup> May 2021 in the Sports Club.

## 21/009 Planning

### a) Applications:

21/00737/CPRIOR: Orchard Farm – Change of use. Cllr Michael to obtain clarification from the case officer and respond back to the Clerk.

### b) Decisions from NSDC (for information only):

21/00233/HOUSE: Cherry Trees – erection of garden summer house; GRANTED

21/00453/HOUSE: Lydenhurst – erection of extension; PERMITTED

## 21/010 Car park at the doctor's surgery

Cllr Keeton confirmed that the licence is correct, and the Clerk was instructed to send two copies to the doctors for signing.

## 21/011 Funding projects

The Clerk confirmed that the LIS funding is still live, and the contract is in the process of being signed; Clerk to contact NCC and ask if it is possible to reposition the funding for new playground fencing, if not then the funding will be used for its original project and the PC will need to consider funding a new fence. Clerk to get a quote for fencing.

The Clerk was requested to confirm what CIL monies need to be spent and by when.

## 21/012 To consider and agree the maintenance required on the village noticeboard.

Cllr Marshall agreed to have a look at the noticeboard and identify what needs to be done.

## 21/013 To consider and decide on a plan to re-wild the church grounds (S. Hall)

Mr Hall thanked the PC for looking after the Church grounds and said it was much appreciated. Mr Hall put forward a proposal for re-wilding the church grounds; the decision was deferred to the May meeting so that the Cllrs would have time to consider the proposal. Clerk to investigate how an extra cut will affect the present cost of the grass cutting contract.

## 21/014 Financials

a) To record receipts: The PC has received £12,710.50 precept and £3,930.50 CIL

b) To agree payments: Seven payments totalling £3,175.34 were authorised for payment

**To receive updates and agree actions.**a) Playing Field

The fencing at the playing field is in the process of being fixed.

b) Cemetery

There are two grave numbers that need to be located; Clerk to send details to Cllr Hibberd for assistance.

c) Highways and speed awareness

Speed awareness – Cllr Pike sent in a report to say: new volunteers have been recruited through Nextdoor and Facebook. Richard (our PCSO) did a training session with the new recruits on Friday 16th April and the first Speedwatch was completed on Friday 23rd April. This was done on the Old Great North Road at the top of Palmer Road. A total of 15 cars were clocked doing over 42mph in one hour with 5 of those doing over 47mph. The data collected has been given to Richard and has been entered into the police system. We will now be undertaking weekly speedwatches in various locations around the village.

d) Public Footpaths

Persimmon have confirmed that they have surfaced the Strawberry Fields footpath in Hoggin as originally planned. Concerns were raised about vehicles using the Witches Lane footpath off Palmer Road; to discuss with the County Councillor at the next meeting.

e) Churchyard

All ok, nothing to report.

f) Nurseries Hall

Cllr Jones gave an update on the Nurseries Hall project. The Clerk to put *working party membership* and *Adoption of Business Plan* on the next Agenda; all Cllrs were requested to read through it prior to adoption at the meeting. It was suggested that Cllr Pike attend a few of the working party meetings in order to promote the project over social media.

g) Sports Club

Mr Smith gave an update on the developments taking place at the Sports Club and it was requested that the PC could see the future plans so that they can lend their support.

h) Library Support Group

The library is now open.

i) Social media and website update

Cllr Pike sent in the following report: **Website and Social Media** – ‘fairly quiet in terms of interaction from the public. There is still an issue with litter by the river. It is not on the Holmes itself but alongside the river in the first field walking to Carlton. A member of the public has brought this up on Nextdoor. There are several people keen to help but there is so much that we need vehicle access. Councillor Marshall has agreed to give vehicular access on to the Holmes for anyone that is litter picking. Now the restrictions have eased are we able to organise a group litter pick?’

**Noticeboards** (Main Street, Crow Park) - the keys to the noticeboards are now held by Cllr Pike, Cllr Paul Marshall has a key for Main Street noticeboard and Cllr John Mears has a key for Crow Park noticeboard. Cllr Pike also has a set of keys for the Methodist Hall for as and when needed. Agendas, Minutes, and other PC information will now be updated on these regularly as well as the website. There is a full list of councillors in each along with the clerks contact details. The noticeboard on Main Street needs some TLC. The Perspex is broken on the front which means that moisture gets in and has turned the board mouldy.

j) War Memorial

Cllr Hibberd has had a quote from VIA to move the light column; location is still to be confirmed.

k) Any other reports

Cllr Mear reported a resident's complaints regarding the ongoing noise coming from Mercers; Clerk to get the details and write to Mercer. The Clerk has suggested the complainant starts a diary of all noise issues for future evidence.

Cllr Hibberd reminded Cllrs to let the Clerk know at the point of setting the Agenda if there were any decisions and/or actions that required to be taken at the meeting so that the Agenda can clearly identify this.

**21/016**

**CORRESPONDENCE RECEIVED:**

A letter from a resident was received reporting an injury they suffered due to the broken fence at the playpark; the chair has been in contact and measures are in place to cordon off the area until it is fixed. Further correspondence was received from Mr Waddington and Mr Northcote; both noted and addressed accordingly.

**21/017**

**OTHER ITEMS NOT ON THE AGENDA**

Open Forum (10 minutes maximum)

Public participation

A Parishioner expressed concerns about decisions made on items not on the Agenda; this was noted and the Chairman referred to his comment made under item 21/015k.

Close: The Chairman closed the meeting at 20h26.

Next Meeting will be on Monday 17<sup>th</sup> May 2021 at the Sports Club.

DRAFT