

# SUTTON-ON-TRENT PARISH COUNCIL

## Minutes of the Parish Council Meeting held at the Methodist Community Centre on Tuesday, 8<sup>th</sup> March 2022 at 7.30 pm.

**Present:** Councillor P Hibberd (Chair)  
Councillor B Blanchard  
Councillor S Hadley  
Councillor I Hutchinson  
Councillor J Keeton  
Councillor P Marshall  
Councillor S Sloan  
Councillor Mrs K Walker (7.45pm)

**In Attendance** 8 members of the public together with Mr J Miller, Chairman of Trent Valley Internal Drainage Board

The Chair welcomed everyone to the meeting. The desperate situation in the Ukraine was referred to, and the Chair pointed residents to the Disasters Emergency Committee. ([www.dec.org.uk](http://www.dec.org.uk)) if they wanted to make a donation. Collections of items was also being undertaken through Next Door.

There would be an amendment to the agenda, with Item 9.1 on the Casual Vacancies to be considered at the end of the meeting.

**21/138 To receive and approve apologies for absence.**

Apologies were received and accepted from Councillor R Jones, District Councillor Mrs Michael and County Councillor Laughton

**21/139 To receive and note any declarations of interest**

There were no Declarations of Interest

**21/140 Public 10 Minute Forum**

The Chair suspended the meeting at 7.31pm to allow for the public session.

A resident reported the overgrowth onto the pavement, just past Carlton Manor on Main Street, which made it difficult when pushing a wheelchair or pushchair. The overgrowth meant that the occupant of the wheelchair had to get out of their chair and go on the road, in order to navigate the obstruction. There was a similar situation on Palmer Road to Hounsfield Close. The Clerk to report to Via.

The Chair thanked the resident for their input and reconvened the meeting at 7.32pm.

**21/141 To receive and approve the Minutes from the meeting held on 10<sup>th</sup> February 2022**

Subject to an amendment, to record Councillor Keeton's apologies, rather than Councillor Sloan, the Minutes were approved as a true record and signed by the Chairman.

**21/142 District Councillor Report**

No report was given as District Councillor Mrs Michael had given her apologies.

**21/143 County Councillor Report**

No report was given as County Councillor Laughton had given his apologies.

**21/144 Report from Internal Drainage Board**

The Chair suspended the meeting at 7.36pm and introduced Mr Miller, Chairman of the Trent Valley Internal Drainage Board, to report back on issues that affected the village. The Chair advised that a number of questions had been raised in advance of the meeting:

- Timescales for completion of pump refit
- Confirmation of the last date that the temporary pump was tested

- Some commentary on funding status
- Update on the water holding area to the East of the village
- Dyke modification to allow excess water to flow toward Carlton Mill

Mr Miller advised that, as Chairman of the Board, his responsibility was to overview the Executive and hold them to account. There were ongoing issues in the village that had previously been discussed with the Parish Council and the aim this evening was to report back on progress so far.

In response to the questions raised Mr Miller responded as follows:

The new pump at Cuckstool was installed and working at an increased capacity of 1.5cm<sup>3</sup> per second, a 50% increase.

The temporary pump installed at Cuckstool to increase capacity can now be removed, with the installation of the new pump.

Regarding the water holding area to the East of the village, £123,000 had been invested into the Sutton-on-Trent project. Funding had been applied for from the Environment Agency, with £130,000 secured in 2021-22 and £87,000 in 2022-23. While the funding is secure, a business case has to be built around it and it may be that the project will roll into the 2023-24 year.

Modelling on the dyke modification had not shown much benefit of pushing the water towards Carlton Mill.

The Chair invited questions from Members.

Councillor Marshall advised that the second pump had tripped out recently and asked if that could be investigated.

Mr Miller advised that the pump had now been raised so should not trip out. The pumps now have a new telemetry system that can be accessed remotely, enabling engineers to have real time information on the situation on the ground.

The Chair thanked Mr Miller for his time and asked that thanks be taken back to the team. The meeting was reconvened at 7.49pm.

**21/144**

## **Planning**

### **Applications**

#### **22/00289/OUT – 20 Hemplands Lane, Sutton-on-Trent – Outline application for erection of a dwelling within the curtilage with all matters reserved**

The Chair suspended Standing Orders at 7.50pm to allow a member of the public to speak on the application.

The resident advised that they lived next door to the land proposed for development. The way the building was configured in the outline application, the building would be 1.3m from their boundary. It would overshadow and cover part of their property.

It showed a very small parking area on the front exiting on to Hemplands Lane, at a part where the speed of vehicles entering from Great North Road was dangerous.

Further the parking for No 20 would move to the front of the house, which would create more danger as vehicles would protrude on to the footpath.

The Chair thanked the resident for their input and reconvened the meeting at 7.52pm.

Councillor Sloan observed that there was only space for one parking space. Two spaces would be required for each property and these were not shown.

After discussion, it was unanimously AGREED that objection be raised to this application on the grounds that it was over-intensification of the plot, it would cause overlooking/loss of privacy and overshadowing to the adjacent dwelling at Cherry Tree House.

There was insufficient parking contained within the outline application, and the proposed access on to Hemplands Lane would impact on highway safety.

### **Decision Notices**

#### **21/02522/HOUSE – The Forge, High Street – Proposed removal of existing conservatory and erection of new single storey rear extension and Carport**

Members noted the decision notice granting approval for the development as outlined.

#### **22/00072/HRN – Hutchinson Engineering Services, Ingram Lane – Proposed removal of 90m of hedgerow and replace**

Members noted the decision notice granting approval for the removal and replacement of 90m of hedgerow.

#### **21/02511/HOUSE – 24 Grassthorpe Road, Sutton-on-Trent – Demolition of existing unused garage to allow for a proposed ground floor rear and side extension, proposed relocation of existing primary entrance, proposed extension of existing driveway**

Members noted the decision notice granting approval for the development as outlined.

#### **21/02595/FUL – Land Adjacent to 34 Old Great North Road, Sutton-on-Trent – Residential Development of 4 No. dwellings and associated parking (Re-submission of 21/01259/FUL)**

Members noted the decision notice refusal of planning permission and that the proposals were contrary to the

### **Tree Works**

Members noted the following applications for tree works:

#### **22/00080/TWCA – The Mount, 21 Far Holme Lane, Sutton-on-Trent – Various tree works**

**22/00055/TWCA – 3A Willow Holt, Sutton On Trent – T1 Horse Chestnut – Fell due to being diseased and in appropriate location next to oil tank**

**22/00342/TWCA – 27 Main Street, Sutton-on-Trent – T1 Rowan – Fell due to proximity to boundary and overhanging neighbours garden, poor condition and lack of public amenity. Re-plant Sorbus further away from boundary**

**22/00241/TWCA – Broom Cottage, 49 High Street, Sutton-on-Trent – T1 Silver Birch- re-pollard, T2 Silver Birch – re-pollard T3 Maple – cut back lower branches by 2m. T4 Apple – remove leaning tree T5 and T6 Apple dead wood T7 Willow – cut back lower branches by 2m T8, T9 and T10 Plum – dead wood**

**22/00203/TWCA – Greenroofs, Shires Way, Sutton-on-Trent – T1 Lleylandii – Remove due to poor condition following storm damage.**

**22/00199/TWCA – 2A Maple House, Middle Holme Lane, Sutton-on-Trent – T1 Apple – fell tree due to rot, poor form and condition and poor amenity T2 Maple – young specimen already overgrown position and has recently sustained damage. Replace with 3 No. Silver Birch elsewhere.**

## 21/145 Financials

- a) To record receipts: - there were none.
- b) Accounts for payment: -  
Members noted and approved the following accounts for payment:
- NSDC - £ 99.19 – Trade Waste Service for the Cemetery
  - Microsoft - £54.72 – Office 365 Licence Renewal
  - Sutton Sports Club - £150 – 5 x Jubilee Trees
- The Chair commended the Sports Club on the successful tree planting event they had arranged on 19<sup>th</sup> February.
- c) To consider a request for funding for an item for the Village Welcome Pack  
Members noted the request received from One Church for funding towards the cost of the mugs included within the Welcome Pack given to new residents. The total cost for 100 mugs would be £500.

After discussion, it was proposed by Councillor Hutchinson, seconded by Councillor Marshall that the Parish Council donate a third of the cost in the sum of £166. This was unanimously AGREED.

- d) To note an increase in room hire charges for the Methodist Community Centre and the request for two licensees to be nominated in line with the Methodist Church operating standards  
Members noted an increase in room hire charges by 25p to £9 an hour that would be charged from 1<sup>st</sup> April 2022.

It was AGREED that the Chair and Clerk be nominated to be the two licensees as requested for the Standard Form of Licence for third party use.

- e) To discuss the maintenance of the All Saints Church Clock  
The Chair referred to the invoice recently received from Smiths of Derby for the annual service of the Church Clock and queried how the Parish Council came to meet this cost.

Councillor Blanchard noted that the clock, although on the Church, belonged to the village and went back a number of years.

The Chair suspended Standing Orders at 8.06pm to allow a resident to speak on the matter.

The resident explained that the reason it was on the Church was because the village asked to have a clock, and raised money for it by public subscription. The only place it could go was on the Church.

The Chair thanked the resident for the explanation and reconvened the meeting at 8.07pm. The Chair noted that it was good to periodically review payments and the reason behind why the Parish Council covered the cost.

It was proposed by Councillor Hutchinson, seconded by Councillor Marshall, that the Parish Council continue to meet the annual service cost.

- f) To consider arrangements for the grass cutting service for the 2022/23 financial year  
The Clerk referred to the present arrangements for the grass cutting service. After discussion it was AGREED that the current contractor be asked to continue with the service for the 2022-23 financial year, with costs to be confirmed. Members would then look to review in November 2022 for the 2023-24 financial year.

The Chair suspended Standing Orders to allow a representative of the Sports Club to speak. Members were advised that the Sports Club had approached the FA for funding towards their own grass cutting equipment, but had not been successful.

A request was made for the pitch cuts to be increased to 30, from the 17 included in the contract. Further, there was no requirement for the pitches to be rolled, this was taken care of in house.

The Chair thanked Mr Parker for his input and reconvened the meeting.

After discussion, Councillor Hibberd proposed that the Parish Council support extra cuts up to the sum of £600. This was seconded by Councillor Marshall and unanimously AGREED.

- g) To receive an update on changes to the Parish Council's Banking Mandate  
The Clerk updated Members on the current position with the changes to the Parish Council's Banking Mandate.

**21/146**

**Parish Council Matters**

- a) To consider applications received for the two casual vacancies  
This item had been moved to the end of the agenda.
- b) To consider assigning a Councillor responsibility for the village defibrillators  
The Chair advised he was reviewing the groupings of areas of responsibility and how to assign those. The defibrillator would form part of that. It would be useful to complete the review when the two casual vacancies were filled.
- c) To note arrangements to commemorate HM The Queen's Platinum Jubilee  
The Clerk referred to the information circulated to Members outlining what had been discussed at the meeting on 15<sup>th</sup> February. A further meeting was scheduled to be held on 15<sup>th</sup> March to move commemorations forward.
- d) To consider the request for an additional dog bin  
Members noted the request from a resident regarding an additional dog bin around the Strawberry Field estate. The Clerk advised that a new bin could be sourced for £85, but permission would need to be sought from the land owner if the Parish Council did not have any land holding in the area. It was proposed by Councillor Hutchinson, seconded by Councillor Hadley, and unanimously AGREED that the Clerk progress this with Persimmon, and also ask the Residents Committee where they considered it should be placed.
- e) To note the Boundary Commission for England – 2023 Parliamentary Boundary Constituency Review  
Members noted the review, which didn't impact directly on the Parish.
- f) Update Report from Clerk  
This to be circulated to Members following the meeting.

**21/147**

**To receive updates and agree actions:**

- a) Playing Field  
(a) **Inspection of Play Area**  
The Clerk advised that the inspection of the play area had taken place on Monday, 28<sup>th</sup> February. The report was awaited and would be shared with Members once received.

Members noted that there were some areas that would need to be addressed.

The Clerk referred to correspondence received from a local resident, enclosing a letter from her grandson regarding the play area. Members noted the comments and asked the Clerk to acknowledge the letter and the time taken to write to the Parish Council. The Clerk referred

to correspondence received from the Local Improvement Scheme outlining that the funds allocated to improve the play area could not be redirected without good cause.

b) Cemetery

(a) **Review of Cemetery fee.**

Members noted the report circulated by the Clerk for consideration. After discussion it was unanimously AGREED, that the existing fee structure remain.

c) Highways

It was noted that the potholes on Carlton Corner, Main Street, were still deteriorating. The Clerk advised these had been reported on the portal.

Members asked that the Clerk include in the Unity article a reminder that residents should also log potholes on the County Council's website.

The Clerk was asked to liaise with Newark & Sherwood District Council to arrange for the streets to be swept.

Enquiries to also be made of Via regarding the cleaning of the gullies on Main Street.

d) Community Speed Watch

Councillor Hadley reported that the Police had been out doing speed checks, with the Community Speed Watch also being out twice in the last week. Monitoring will increase with the daylight changes. .

e) Public Footpaths

Issues had been raised in the public session.

f) Churchyard

There were no issues to report.

g) Nurseries Hall

Councillor Jones had reported that the Working Group had met to consider how to fulfil the brief from the Parish Council and planned to have proposals for the April meeting.

h) Sports Club

There were no issues to report

i) Library Support Group

Councillor Mrs Walker advised that the library were till trying to engage with the school. The Chair advised that he would also raise direct.

j) Social Media & Website

There was nothing to report.

k) War Memorial

There was nothing to report.

l) Any Other Reports

The Chair noted that the Millennium Map glass had cracked. Councillor Blanchard to review and organise repair.

The Chair thanked Members for their reports.

**21/148**

**Nottinghamshire Association of Local Councils**

To receive notification of the Section 137 Level for the 2022/23 Financial Year

Members noted the Section `137 Level for the 2022/23 Financial Year had been set at £8.82 per elector.

To note information received regarding the LGA Model Code of Conduct

Members noted the information received. No details on training through Newark & Sherwood District Council had yet been released.

**21/149**

**Correspondence**

There were no items to note.

**21/150**

**To receive items for notification**

Councillor Hutchinson referred to the poor condition of the bottle bank bins and asked the Clerk to report.

**21/151**

**To consider applications received for two Casual Vacancies**

The Chair referred to the four applications received for the two casual vacancies the Parish Council were able to co-opt too. Three of the applicants were present at the meeting, and all applications had been circulated to Members in advance of the meeting.

The Chair suspended the meeting at 9.05pm and invited those applicants present to introduce themselves to the Parish Council. All three took advantage of this invitation and spoke to the applications they had submitted.

The meeting was reconvened at 9.10pm.

Members voted for each candidate in alphabetical order and, by a majority vote, Pamela Curtis and Rebecca Kelly were co-opted on to the Parish Council,

The Chair thanked all the applicants for their interest in joining the Parish Council and encouraged those that had not been successful to retain an interest in village matters.

**Close:** There being no further business the Chairman closed the meeting at 9.15pm

Next Meeting will be on Tuesday, 12<sup>th</sup> April 2022 at 7.30pm in the Methodist Community Centre.

**PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.**